

No: KR/W/9/14

Dt:13/04/2016

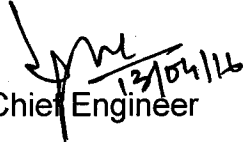
**Sr.Regional Engineer  
Ratnagiri and Karwar.**

**Senior Engineer, Works  
Ratnagiri and Karwar.**

Sub:- Modifications in Policy Circular for Registration in Approved List of Contractors of  
KRCL- Correction Slip No. 1 dated 04/04/2016.

In connection with the above, Competent Authority has approved modifications in certain clauses of the existing policy circular which was issued on 04/09/2009.

The Correction Slip No.1 dated 13/04/2016 is enclosed as Annexure-1 and same to be read alongwith the existing policy circular with immediate effect.


  
Chief Engineer

Encl: Correction Slip No. 1


Copy to : Secretary to CMD for kind information of CMD please.  
Dir.(Fin) for kind information please.  
Dir.(O&C) for kind information please.  
D(W&W) for kind information please.  
FA&CAO for kind information please.  
RRM/RN for information please.  
RRM/KAWR for information please.  
Dy.CE/TR for information and necessary action please.  
AAO/RN for information please.  
AAO/KAWR for information please.

## Correction Slip No. 1 to Policy Circular for Registration in Approved List of Contractors in KRCL.

S. No.	Item No	Existing	Revised																								
<b>PART I</b>																											
1	4.2	<p>After selection into the approved list of contractors, the following registration charges will be payable by the Contractors for a period of 3 years.</p> <table border="1"> <thead> <tr> <th>Class</th> <th>Registration Fee</th> </tr> </thead> <tbody> <tr> <td>E</td> <td>1,000/-</td> </tr> <tr> <td>D</td> <td>5,000/-</td> </tr> <tr> <td>C</td> <td>7,500/-</td> </tr> <tr> <td>B</td> <td>10,000/-</td> </tr> <tr> <td>A</td> <td>15,000/-</td> </tr> </tbody> </table>	Class	Registration Fee	E	1,000/-	D	5,000/-	C	7,500/-	B	10,000/-	A	15,000/-	<p>After selection into the approved list of contractors, the following non-refundable registration charges should be payable by the Contractors which is valid for a period of 3 years.</p> <table border="1"> <thead> <tr> <th>Class</th> <th>Registration Fee ( in Rs.)</th> </tr> </thead> <tbody> <tr> <td>E</td> <td>2,000/-</td> </tr> <tr> <td>D</td> <td>10,000/-</td> </tr> <tr> <td>C</td> <td>15,000/-</td> </tr> <tr> <td>B</td> <td>20,000/-</td> </tr> <tr> <td>A</td> <td>30,000/-</td> </tr> </tbody> </table> <p>An annual fees of Rs.2000/- should be charged from approved list of contractors to cover the cost of sending notice to them and clerical charges for tenders etc., at the time of registration and in advance for next successive years.</p>	Class	Registration Fee ( in Rs.)	E	2,000/-	D	10,000/-	C	15,000/-	B	20,000/-	A	30,000/-
Class	Registration Fee																										
E	1,000/-																										
D	5,000/-																										
C	7,500/-																										
B	10,000/-																										
A	15,000/-																										
Class	Registration Fee ( in Rs.)																										
E	2,000/-																										
D	10,000/-																										
C	15,000/-																										
B	20,000/-																										
A	30,000/-																										
2	4.3	<p><b>Standing Earnest Money Deposit.</b></p> <p>The party will be advised to deposit Standing Earnest Money Deposit in the form of Fixed Deposit Receipt (valid for 3 years) after inclusion in the approved list of contractors as follows:</p> <table border="1"> <thead> <tr> <th>Class</th> <th>SEMD Amount (Rs.)</th> </tr> </thead> <tbody> <tr> <td>Class A &amp; B</td> <td>1,00,000/-</td> </tr> <tr> <td>Class C</td> <td>50,000/-</td> </tr> <tr> <td>Class D</td> <td>20,000/-</td> </tr> <tr> <td>Class E</td> <td>10,000/-</td> </tr> </tbody> </table>	Class	SEMD Amount (Rs.)	Class A & B	1,00,000/-	Class C	50,000/-	Class D	20,000/-	Class E	10,000/-	<p>Stands deleted.</p> <p>The firm has to submit the requisite EMD as quoted in the individual tender notices while quoting their offer along with the tender document for all the types of tenders.</p>														
Class	SEMD Amount (Rs.)																										
Class A & B	1,00,000/-																										
Class C	50,000/-																										
Class D	20,000/-																										
Class E	10,000/-																										

  
 13/4/16  
 CB

S. No.	Item No	Existing	Revised
3	4.4	After the registration into Approved List of Contractors the contractors have to pay a postal charges for sending tender notices @ Rs.1000/- per annum.	Stands deleted.
4	4.5	If the contractor fails to submit the SEMD, requisite registration fees and postal fees within one month of the intimation of the same, his name will be deleted from the approved list of contractor. Till such time, he will be continued provisionally in the list. The SEMDs, registration fee and postal fees thus obtained will be entered in the register maintained by Engineering Dept. and forwarded to Finance Dept. for safe custody. No further reminders will be issued to the Contractor for depositing the requisite fees and the registration will get cancelled automatically.	The contractors have to pay requisite non- refundable registration charges for registration under various classes at the time of registration only.

  
 13/4/16  
 ch

S. No.	Item No	Existing	Revised
<b>PART II</b>			
5	5	<p><b>DELETION OF NAMES</b></p> <p>The following guidelines for deletion of names from the Approved List of Contractors may be followed:</p> <p>a) Adverse report on the performance of contractors in Annual Confidential Report.</p> <p>b) Termination of contract on contractors account. Chief Engineer's decision will be final regarding the deletion of name on this ground.</p> <p>c) Non payment of registration charges, postal charges for tender notices and SEMD as prescribed at para 4.2, 4.3 and 4.4.</p> <p>d) Non renewal of SEMD amount (in case of FDRs) within 30 days of the due date of expiry. No reminder will be given to the agency regarding the expiry of FDR period.</p> <p>e) Declaring insolvency or Bankruptcy of a firm or individual in a firm.</p> <p>f) Contractors not participating in tenders continuously on KRCL for more than 3 years in the same class and category of work in which they are empanelled.</p>	<p><b>DELETION OF NAMES</b></p> <p>The following guidelines for deletion of names from the Approved List of Contractors may be followed:</p> <p>1. Adverse report on the performance of contractors in Annual Confidential Report.</p> <p>2. Termination of contract on contractors account. Chief Engineer's decision will be final regarding the deletion of name on this ground.</p> <p>3. Non payment of registration charges, postal charges for tender notices as prescribed at Para 4.2 and 4.5.</p> <p>4. Declaring insolvency or Bankruptcy of a firm or individual in firm.</p> <p>5. Contractors not participating in tenders continuously on KRCL for more than 3 years in the same class and category of work in which they are empanelled.</p>

*Done*  
13/4/16  
CS

S. No.	Item No	Existing	Revised																								
<b>PART III</b>																											
6	6	<p><b>ISSUE OF TENDER NOTICES</b></p> <p>b) After receiving the tender notice, the contractors shall apply for tender documents by paying the following cost of documents. Sales tax as applicable will be collected extra.</p> <table border="1"> <thead> <tr> <th>Value of work conforming to class of registration</th> <th>Cost of documents</th> </tr> </thead> <tbody> <tr> <td>Class A</td> <td>Rs.2,000/-</td> </tr> <tr> <td>Class B</td> <td>Rs.1,500/-</td> </tr> <tr> <td>Class C</td> <td>Rs.1,000/-</td> </tr> <tr> <td>Class D &amp; E</td> <td>Rs.500/-</td> </tr> </tbody> </table>	Value of work conforming to class of registration	Cost of documents	Class A	Rs.2,000/-	Class B	Rs.1,500/-	Class C	Rs.1,000/-	Class D & E	Rs.500/-	<p><b>ISSUE OF TENDER NOTICES</b></p> <p>b) After receiving the tender notice, the contractors shall apply for tender documents by paying the following cost of documents. Sales tax as applicable will be collected extra.</p> <table border="1"> <thead> <tr> <th>Value of work conforming to class of registration</th> <th>Cost of documents</th> </tr> </thead> <tbody> <tr> <td>Class A</td> <td>Rs.10,000/-</td> </tr> <tr> <td>Class B</td> <td>Rs.5,000/-</td> </tr> <tr> <td>Class C</td> <td>Rs.3,000/-</td> </tr> <tr> <td>Class D</td> <td>Rs.2,000/-</td> </tr> <tr> <td>Class E</td> <td>Rs.1000/-</td> </tr> <tr> <td>For works &gt; Rs.50.0 crores</td> <td>Rs.25,000/-</td> </tr> </tbody> </table> <p>Note :</p> <p>In addition to above:</p> <p>(i) If any plan/drawing is attached with the Tender Form, Rs.200/- per plan / drawing will be levied extra.</p> <p>(ii) If any tender form is to be sent by Regd. Post, additional postal expenses @ Rs.500/- per tender form will be charged.</p>	Value of work conforming to class of registration	Cost of documents	Class A	Rs.10,000/-	Class B	Rs.5,000/-	Class C	Rs.3,000/-	Class D	Rs.2,000/-	Class E	Rs.1000/-	For works > Rs.50.0 crores	Rs.25,000/-
Value of work conforming to class of registration	Cost of documents																										
Class A	Rs.2,000/-																										
Class B	Rs.1,500/-																										
Class C	Rs.1,000/-																										
Class D & E	Rs.500/-																										
Value of work conforming to class of registration	Cost of documents																										
Class A	Rs.10,000/-																										
Class B	Rs.5,000/-																										
Class C	Rs.3,000/-																										
Class D	Rs.2,000/-																										
Class E	Rs.1000/-																										
For works > Rs.50.0 crores	Rs.25,000/-																										

↓  
 JPM  
 13/4/16  
 LH

S. No.	Item No	Existing	Revised
<b>PART III</b>			
7	6	<b>ISSUE OF TENDER NOTICES</b>  c) After the registration, the intimation will be given to the qualified contractors to pay the requisite deposit / charges (postal charges, registration charges and SEMD) within one month as per para 4.5. Till such time, the contractors will get the tender notices as per their eligibility as specified above. While quoting the first tender, the contractors has to submit / pay all the charges / deposits. If any contractor fails to do so, the same shall be brought to the notice of Corporate office immediately. He shall not be issued any further tender notices till such time he pays all the necessary charges / deposits. After one month their registration will get cancelled automatically in the even of non compliance.	Stands deleted.

*Handwritten signature*  
13/4/16  
62