



कोंकण रेलवे कारपोरेशन लिमिटेड
(भारत सरकार का उपक्रम)

प्लॉट नंबर -6, सेक्टर -11, बेलापुर भवन, सीबीडी बेलापुर, नवी मुंबई - 400614.

दूरभाष: +9122- 27587350, फैक्स: 9122 27572420

KONKAN RAILWAY CORPORATION LIMITED
(A Government of India Undertaking)
Office of Chief Mechanical Engineer, Corporate office, Belapur Bhavan, Sector – 11,
CBD Belapur, Navi Mumbai – 400 614.

Registration of contractors for Mechanical department for the work of upkeep and Maintenance of KRCL Running Rooms

Subject : Calling from eligible contractors / firms for the work of upkeep and Maintenance of Running Rooms at Roha, Ratnagiri, Verna, Madgaon and Surathkal with the arrangement of food for the Running staff executed through experienced Mechanical Engineering Contractors / Agencies. For this work Contractors can be registered as per the qualification criteria given later in this document.

Notice No.	CO/M/MISC/712/I dated 10/04/2017
Issue of forms.	Between 9.15 hrs to 17.15 hrs on working days from 10/04/2017 upto 12.00 hrs of 15/05/2017.
Last date and time for Depositing Tender	15/05/2017 upto 14.30 hrs.
Place of depositing form.	Office of the Chief Mechanical Engineer, KRCL, Belapur Bhavan, Navi Mumbai –400614. For queries : Ph: : +9122- 27587350, फैक्स: 9122 27572420 E-mail : dycme@konkanrailway.com.
Time and date of opening.	15.30 Hrs on 15/05/2017
निविदा फार्म की लागत Cost of Form	Rs.2,250/- (Rupees Two Thousand Two Hundred Fifty only) (Not Refundable) (Not Transferable) in form of DD drawn in favour of FA&CAO/KRCL payable at Navi Mumbai.

Note :

1. The document is not transferable.

- 2.The document should be submitted intact without detaching any pages.
3. Forms received without enclosing DD towards cost of form or documents will not be considered.
4. Form/ document can be available on konkan Railway's website www.konkanrailway.com

भवदीय
Yours faithfully

मुख्य यांत्रिक इंजीनियर
Chief Mechanical Engineer

APPLICATION FORM

REGISTRATION OF CONTRACTORS FOR MECHANICAL DEPARTMENT

1. Mechanical Department of Konkan Railway Corpn. Ltd generally gets the work of upkeep and Maintenance of Running Rooms at Roha, Ratnagiri, Verna, Madgaon and Surathkal with the arrangement of food for the Running staff executed through experienced Mechanical Engineering Contractors / Agencies. For this work Contractors can be registered as per the qualification criteria given later in this document.
2. Applications are invited for registration from desirous contractors / agencies. The application, in the prescribed format, shall be submitted duly signed by the authorized signatories. Applicant's may please note that only factually correct information is to be furnished. In the event of detection of incorrect information, the Agency is liable to be summarily disqualified or terminated or black-listed.
3. The qualification for registration of contractors and their eligibility limit for award of contract shall be determined on the basis of objective evaluation of their organization, past experience, technical qualifications and financial capabilities submitted by the firm.
4. If the application for registration is made by a proprietary firm, it shall be signed by the proprietor above his full typewritten name and full name of such firm with its current address.
5. If the application is made by a firm in partnership, it shall be signed by all the partners of the firm above their full typewritten names and current addresses, or alternatively by a partner holding power of attorney for the firm (a certified copy of the power of attorney shall accompany the application). A certified copy of the partnership deed and current address of all partners of the firm shall also accompany the application.
6. Registered Contractor shall not sub-contract any element of works to subcontractors without prior written consent of the CME, KRCL or his authorized representative.
7. The applicant's shall furnish the details as per Annexures regarding their general and particular experience, financial position, personnel and equipment capabilities and other relevant information as demonstrated by the Applicant's responses in the forms attached to the Application for registration.
8. Failure to provide information essential for the evaluation of the applicant's qualification or failure to provide timely clarification or substantiation of the information supplied, may result in disqualification of the applicant.
9. **Turnover** : The Applicant shall furnish copies of the documents indicating firm's turnover during preceding **3** Years.
10. **Financial Solvency**: The Applicant shall submit a solvency certificate from a Nationalized or Scheduled Bank for an amount not less than Rs.75 (**Rupees Seventy Five**) lakhs.
11. **Personnel capabilities**: The applicant shall supply general information on the management structure of the firm.
12. **Disqualification**: Even though the Applicants meet the criteria, they are subject to be disqualified if Applicant or any of its constituent partners have;

- made misleading or false representation in the forms, statements and attachments submitted; or
- records of poor performance during the last 5 years, as on the date of application such as abandoning the works, rescinding the contract for which the reasons are attributable to the non-performance of the contractor, inordinate delays in completion, consistent history of litigation awarded against the Applicant or any of its constituents or financial failure, or been debarred by KRCL earlier.

13. **KRCL's Rights**

- Should the circumstances warrant such an assessment in the overall interest, KRCL reserves the right to assess and verify independently the authenticity of information furnished by the applicants from applicant's bankers, other organizations where the applicant/s is/ are registered or where the applicant/s has/have executed the works.
- The final decision regarding registration, renewal, deregistration, blacklisting, enhancement or reduction in category etc. will be of competent authority in Konkan Railway Administration.
- KRCL reserves the right to modify/amend the qualification criteria, cancel the pre-qualification process and reject any or all applications without assigning any reason and shall not be liable for such actions.

Anneure -A : GENERAL INFORMATION
(All the fields must be filled and duly signed)

1	Name of firm :	
2	Head office Address (for postal correspondence)	
3	Telephone and Fax number.	
4	E-mail Address :	
5	Name of the contact person with phone number and e-mail id (Nodal person) :	
6.	PAN Number.	
7	VAT / Sales tax number	
8	Service tax registraion number	
9	TIN Number.	
10	EPF Registration No. (Attach the copy of this)	
11	Labour License Certificate (Attach the copy of this)	
Bank Account details for NFET transaction.		
Bank Account No.		
Name of the Bank :		
IFSC Code :		
MICR Code :		
Address of the Bank :		

Annexure B : List of key personnel on roll of the firm / contractor.

Sr. no	Designation and Qualification	Numbers

Annexure C : details of contracts executed relevant to the registration sought

Name of Applicant or partner:

Use separate sheets for each contract as per the following format :

1	Number of Contract	
	Name of Contract	
	Country	
2	Name of Employer	
3	Employer's Address (Give Telephone and Fax No.)	
4.	Name of Official In-charge of the work (Give Telephone and Fax No.):	
5	Nature of Works and Special Features relevant to the Contract:	
6	Value of the total Contract at the time of award of work (Amount to be indicated in specified currencies)	
7	Value of the total Contract at the time of completion of work (Amount to be indicated in specified currencies)	
8.	Reasons for variations, if any.	
6	Date of Award	
7	Date of Completion	
8	Contract duration (Years & Months)	
9	Were there any Penalties/ Fines/ Stop-Notice / Compensation / Liquidated Damages Imposed? (Yes or No).	
	If yes, give Amount and Explanation:	

NOTE : A certificate of completion from the employer/ engineer must be attached.

Annexure D : UNDERTAKING

I, the undersigned do hereby undertake that our firm M/s _____ shall make provision for suitably qualified personnel to fill the key positions as required during contract implementation. I also undertake to provide personnel for the key positions specified in documents satisfying the qualification and experience requirements.

(Signed by an Authorized Signatory of the Firm)

Title of Signatory

Name of Firm

Date

Annexure E : AFFIDAVIT

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s _____ nor any of its constituent partners have abandoned any work nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this application.
3. The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by KRCL to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the KRCL.
5. The undersigned hereby give an undertaking that my/our firm will not be a part of any cartel with other contractors/firms/agencies and will be quoting competitive rates in the tenders. I/we am/are aware that in case my/our firm is found quoting in cartel at any stage after its registration as KRCL approved contractor/firm/agency, my/our firm's name is likely to be deleted from the list of registered/ approved contractors/firms/agencies.

(Signed by an Authorized Signatory of the Firm)

Title of Signatory

Name of Firm

Date

CRITERIA FOR QUALIFICATION OF CONTRACTORS

FOR OFFICE USE ONLY

(Contractors who meet eligibility criteria as per Part-A and secure a minimum of 60 marks in Part-B will qualify for consideration as registered vendor)

Part -A : Eligibility criteria.

Prior experience in the work of Day to day house keeping maintenance and catering work in rest houses / inspection bungalow / Retiring room / Hostel of Government or Public sector undertaking or Private firms (having annual turn over more than 100 crore during the last Three years) with at-least one such single work of minimum Rs.20 lakh successfully in the previous Five years (Current year and last five financial years) and contract period of such work should be minimum one year.

OR

Prior experience in the work of Day to day house keeping maintenance and catering work in Railway Running room / Catering work in Railway stations / On-board train catering with at-least one such completed single work of minimum Rs.20 lakhs successfully in the previous Five years (Current year and last five financial years) and contract period of such work should be minimum one year.

Part B : Technical Capability– 50 Marks (ITEM 1)

Description	Weightage Marks	Allotted Marks
Work of Day to day house keeping maintenance and catering work in rest houses / inspection bungalow / Retiring room / Hostel of Government or Public sector undertaking or Private firms (having annual turn over more than 100 crore during the last Three years) with at-least one such single work of minimum Rs.20 lakh successfully in the previous Five years (Current year and last five financial years) and contract period of such work should be minimum one year.		
Above 60 lakh	50 marks	
Above 40 lakh to Upto 60 lakh	40 marks	
20 lakh to upto 40 lakh	30 marks	

OR

Description	Weightage Marks	Allotted Marks
Work of Day to day house keeping maintenance and catering work in Railway Running room / Catering work in Railway stations / On-board train catering with at-least one such completed single work of minimum Rs.20 lakhs successfully in the previous Five years (Current year and last five financial years) and contract period of such work should be minimum one year.		

Above 60 lakh	50 marks	
Above 40 lakh to Upto 60 lakh	40 marks	
20 lakh to upto 40 lakh	30 marks	

Financial and Man power availability (on roll) with contractor – 50 Marks

Description	Weightage / Marks	Allotted Marks
Total Annual turn over for the last three years as per balance sheet – 30 marks (ITEM 2)		
Above 150 lakh	30 marks	
Above 120 lakh to upto 150 lakh	20 marks	
90 lakh to upto 120 lakh.	10 marks	
Man power availability (on roll) with contractor– 20 marks (ITEM 3)		
For 21 and above Man power	20 marks	
For 15 to 20 Man power	10 marks	
For 10 to 15 Man power	5 marks	

- Contractors may add additional Annexures to support above criteria.
- All pages of the documents submitted with the application form should be signed by the representative of firm.

Criteria for Evaluation and Selection of Vendors

The application received for registration will be initially scrutinized for part A of CRITERIA FOR QUALIFICATION OF CONTRACTORS. The applicant needs to qualify in Part A to be considered for scoring as per Part B.

Following procedure will be adopted for scoring in Part B and selection of vendors for registration.

- The minimum qualifying marks for part B is 60 for applicant to be considered for registration.
- However applicant needs to score minimum marks in all the items in Part B (ITEM 1 to 3) to be eligible for registration.

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