

**KONKAN RAILWAY CORPORATION LTD.
RETIRING ROOM MODULE (KR)**

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RETIRING ROOM (KR)**



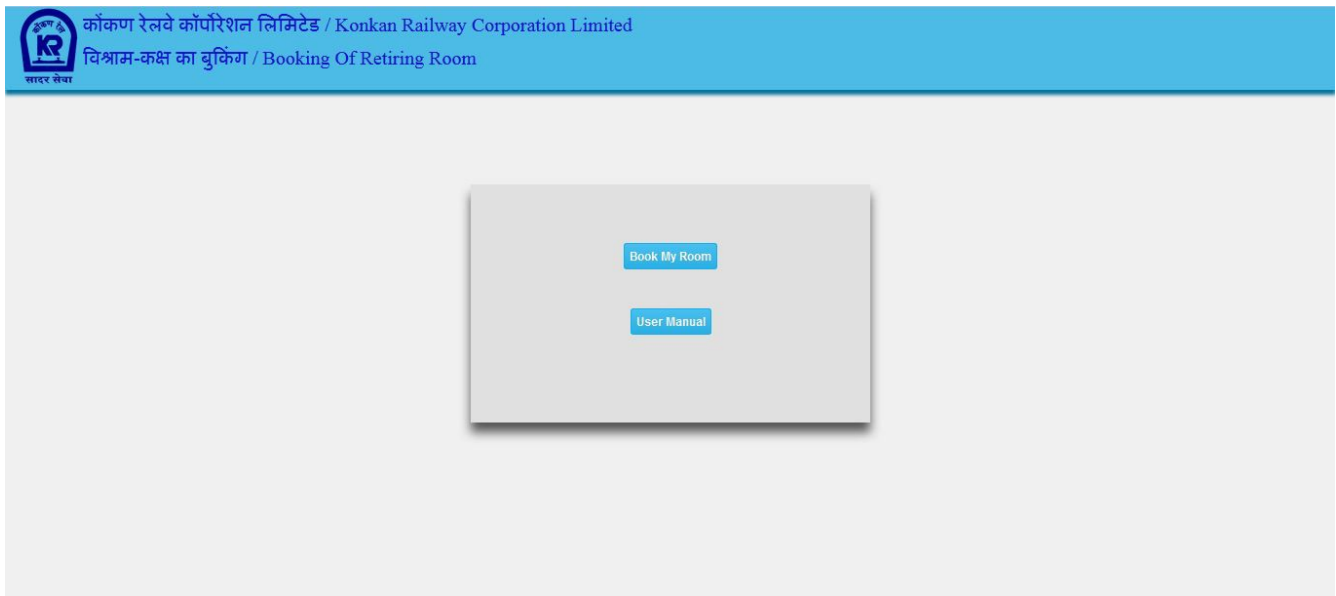
Retiring Room Module USER MANUAL

**KONKAN RAILWAY CORPORATION LTD.
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1 GETTING STARTED :

1.1 Logging On :

On clicking the link, the following Home page will display on your screen.



Click on Book My Room button to book the KRCL's Retiring Room.

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After clicking on Book My Room button, the Terms and Conditions Page will get generated. After reading all the Terms and Condition, User has to check **I Agree** in to the box provided. And should Click on **Proceed for Booking** button for booking the Retiring Room.

Online Retiring Room Booking

To facilitate the passengers who desire to avail the retiring room facilities at Madgaon, Thivim and Udupi stations, Konkan Railway is pleased to offer the online booking of retiring rooms/Beds in Dormitory at these stations.

Terms and Conditions regarding booking of Retiring Room on Konkan Railway.

1. Retiring booking facility is available only for the passengers having valid journey ticket.
2. The maximum period for advance booking shall be 30 days excluding the day of occupation and upto 2 days before the day of occupation.
3. Booking can be done for maximum 6 (six) persons per transaction subject to availability of the rooms/beds.
4. Retiring room facility can be availed for a maximum period of 48 hours only.
5. Passenger should enter the ID card details at the time of booking and same ID card along with ticket should be produced at the station before occupying the room.
6. If the passenger is unable to produce the same ID card at station before occupying the room, KRCL reserves the right to cancel such booking.
7. Facility for online cancellation of Retiring Room booking is not available. Cancellation can only be done at the station for which retiring room is booked.
8. Check in time shall be on or after 08:00 AM and check out time shall be on or before 8:00 AM.
9. Preponement and Postponement of the booking is not permitted.
10. Cancellation charges :
 1. Before 48 hours in advance from the day of occupation - 10%
 2. Within 48 hours before the time of occupation (8:00 AM)- 50%
 3. On the day of occupation – 100% (No refund)
11. Passenger wise cancellation is not permitted. Only roomwise cancellation is permitted.
12. Service Tax shall be applicable on the tariff of the room/bed as per the extant rules.
13. Charges for retiring room varies for lean season and peak season. (Lean season - 15th June to 31st July, Peak Season - 1st August to 14th June).
14. In case KRCL is unable to make available the accommodation on the day of occupation for reasons whatsoever, full refund shall be arranged.
15. To proceed further passengers are required to agree the terms and conditions stipulated above.

I Agree

[Proceed for Booking](#)

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Then User will be provided to fill the following details:

- 1) **Booking Station** : This is the drop down list to select particular station, where passengers want to book their room.
- 2) **Check In** : This is Text field, where user must select the date and Time of occupation (Check In) of the Retiring Room from the calender provided.
- 3) **Check Out**: This is also a Text field, where user must select the date and Time of leaving (Check Out) of the Retiring Room from the calender provided.
- 4) **No. of days**: After filling Check In and Check Out, total No. of days will get calculated, and will be displayed in this field.
- 5) **No. of Occupants**: By default it will be one, user can enter more.

कोंकण रेलवे कॉर्पोरेशन लिमिटेड / Konkan Railway Corporation Limited
विश्राम-कक्ष का बुकिंग / Booking Of Retiring Room

सादर सेवा

Booking Station : Select Station ▾

Check In : **Check Out** :

No of Days : **No of Occupants** :

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Now click on Check Availability button for getting availability of no of rooms at the station and for period which user have entered while booking the room .If Rooms are available, than only the list of rooms along with its type and number of beds will get display on your screen such as follows.

** Peak Period : 1st August to 14th June - Lean Peroid : 15th June to 31st July **						
Selection	Room Type	Room /Bed No	Capacity	Room Charge Lean/Peak	Extra Occupant	Extra Occupant Charge Lean/Peak
<input type="checkbox"/>	AC Room	02	6	400/500	<input type="checkbox"/>	NA
<input type="checkbox"/>	AC Room	04	6	500/600	<input type="checkbox"/>	NA
<input type="checkbox"/>	AC Room	100	2	3000/40000	<input type="checkbox"/>	NA
<input type="checkbox"/>	AC Room	80	5	5000/600	<input type="checkbox"/>	NA
<input type="checkbox"/>	AC Room	90	5	3000/4000	<input type="checkbox"/>	NA
<input type="checkbox"/>	Dormitory	06	1	400/500	<input type="checkbox"/>	
<input type="checkbox"/>	Non AC Room	25	4	500/600	<input type="checkbox"/>	NA
<input type="checkbox"/>	Single AC Room	01	2	500/600	<input type="checkbox"/>	NA
<input type="checkbox"/>	Single AC Room	04	6	500/500	<input type="checkbox"/>	NA
<input type="checkbox"/>	Single AC Room	05	6	500/600	<input type="checkbox"/>	NA
<input type="checkbox"/>	Single AC Room	06	2	500/650	<input type="checkbox"/>	NA

Now, user should tick the rooms, which they want to be booked from the displayed list. And should enter other details which will displayed below the list of rooms, as shown below.

Mobile No	<input type="text"/>	Email Id	<input type="text"/>
PNR Details Available : <input checked="" type="radio"/> Yes <input type="radio"/> No			
PNR Number	<input type="text"/>	Date Of Journey	<input type="text"/>
Train No	<input type="text"/>	Destination Station :	<input type="text"/>
Source Station	<input type="text"/>		

Name Of Occupant	Gender	Age	Identity Proof	Id Proof No
<input type="text"/>	Select Gender ▾	<input type="text"/>	Select ID Type ▾	<input type="text"/>

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- 1) Mobile No.: 10 digit valid mobile No. of user should be entered here.
 - 2) Email id: Valid email Id of the user should be entered here.
 - 3) PNR details Available: If available, than select 'Yes' radio button otherwise No.
 - 4) PNR Number : User has to enter PNR No. here.
 - 5) Train No.: User has to enter train No here.
 - 6) Date of Journey : User has to select date of journey over here from the provided calender.
 - 7) Source Station: User has to enter the source station in this text field.
 - 8) Destination Station : User has to enter the destination station in this text field.
 - 9) Name of Occupant : User has to enter the name of occupants in this text field.
 - 10) Gender : User has to select the gender from the provided drop down list.
 - 11) Age : User has to enter the age in this text field.
 - 12) Identity Proof : User has to select the type of Identity Proof from the available drop down list. ID proof which user has selected the same has to be produced at the time of occupancy of the room.
 - 13) Id Proof No.: The No. of Identity Proof should be enter over here.
 - 14) Add More : On clicking this button, user can enter details of more occupants such as Name of occupant, Gender and Age only. Identity Proof and Id proof No. is to be entered only for one occupant.
 - 15) Book :After entering all details, user has to click on 'Book' button to book the room.
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Now, details entered by user will get display on screen along with two buttons as given below:

1) Replan- On clicking this button, user can again enter their details as per above procedure.

2) Proceed to Pay – On clicking this button, user will be proceeding for online payment.

- **Rupees 25-/- will be added as a Service Charge for per day per transaction.**
- **If Fare of Room exceeds above 1000 Rupees, than 14.5% Service Tax will be added.**

Here is a gateway for your online payment, enter your card details and click on 'Pay Now' button.



Amount: Rs. 500.00Transaction ID: MAO-2015-08-17 12:18:10

Choose a payment method PAYU is now PayU biz

Credit Card

Debit Card

Net Banking

PayU money

Amex ezeClick

EMI

Cash Card

Card Type VISA MasterCard AMERICAN EXPRESS Discover (Not Recommended)

Card Number

Name on Card

CVV Number What is CVV number?

Expiry Date Month Year

Note: In the next step you will be redirected to your bank's website to verify yourself.

Pay Now [or Click here to go back](#)

Note: Making Payment on PayU is 100% safe. Your transaction is processed through a secure https internet connection based on secure socket layer technology.

[Help & Feedback](#)

Transaction will take place.

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We are processing your transaction...



This process might take some time. Please do not hit refresh or back button or close this window.

On successful transaction, your room will get booked and following page will be display on your screen. This page will contain two buttons 1)Print Receipt and 2)Back to Home Page.



Invoice Details	
Txn ID	403993715514158006
Booking Id	MAO/2016/27
Bank Transaction Status	success

Booking Successfull.

[Print Receipt](#) [Back to HomePage](#)

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1) Print Receipt- On clicking this button, Retiring Room Booking Receipt will get generated into another window containing data in pdf format. You should take print out of it and same should be produced while occupancy of Retiring Room.

showRetiringRoomReport.action - Mozilla Firefox

File Edit View History Bookmarks Tools Help

localhost:8080/RetiringRoom/jsp/showRetiringRoomReport.action?bookNo=UD/2016/4&userType=PASS

Page: 1 of 1 Automatic Zoom



Konkan Railway Corporation Limited
Receipt for Retiring Room

Booking Number : UD/2016/4	Transaction ID : 403993715514196613
Booking Station : UDUPI (UD)	Booking Type : Online Ticket
Check In : 10/03/2016 06:36	Check Out : 11/03/2016 23:59
Identity Proof : PAN CARD - p1	
PNR Number : -	Service Tax : Rs.00.00
Total Charges : Rs.1,350.00	Service Charge : Rs.50.0

Room details :

Room Type	Room/Bed No.	Extra occupant
AC Room	01	0

Passenger details :

Name of Occupant	Gender	Age
SAGAR SANAP	MALE	25

Note :

- Occupant should produce the Booking receipt and Identity proof while occupying the room.
- ID proof should be the same which is given at the time of booking. In case, it does not match, KRCL reserves rights to cancel the booking.
- Cancellation of Booked Retiring Room will be available at station only

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2) Back to Home Page. On clicking this button, you will redirected to Home Page.

