

KONKAN RAILWAY CORPORATION LIMITED
(A Government of India Undertaking)
Belapur Bhavan, Plot no.6, Sector 11, CBD Belapur, Navi Mumbai – 400 614

CO-13011(14)/1/2018-PERS(24263)

Date:17/12/2024

NOTIFICATION No.CO/P-R/03/2024

Konkan Railway Corporation Limited (KRCL), a Public Sector Undertaking under Ministry of Railways, invites application from committed, promising and passionate young professionals with brilliant academic career to join the organization as Junior Scale Executives in the disciplines of Accounts, on direct recruitment for the post mentioned below:

| Sr. No | Category | Pay Scale in Pay Matrix level | No. of post | Upper Age limit as on 01.08.2024 | Educational Qualification |
|--------|-----------------------------|-------------------------------|------------------------|---|--|
| 1 | Assistant Financial Advisor | PML-10 (Rs.56100 – 177500) | 01 post in UR category | Not exceeding 30 Years on 01.08.2024 KRCL regular employees- Not exceeding 45 Years on 01.08.2024. | Minimum Qualification: Chartered Accountant (CA) / Cost and Management Accountant (CMA). |

KRCL employees: KRCL's Serving employees who have completed at least three years of regular service in KRCL are also eligible to apply subject to fulfilling terms and conditions of this notification. Employees should inform their immediate supervisor/controlling officer about their application against this notification. The selection of serving employees against this notification shall be subject to D&AR and Vigilance clearance. **Upper age limit has been relaxed for KRCL employees up to 45 years as on 01.08.2024.**

Applicants have to apply in the format given at Annexure-I to this notification. The application completed in all respect, with full signature and a self attested passport size photo affixed in the space provided along with enclosures and clearly mentioning the above Notification No. and Post applied for should reach to Dy. Chief Personnel Officer by email on e-mail id helpdeskrectcell@krcl.co.in on or before 17:30 hrs of 16/01/2025.

Desired Candidate Profile:

1. Sound knowledge of various areas of working and activities of the concerned department.
2. Should have Good personality and communication skills, both verbal and written.
3. Should be good at team leadership with pro-active approach.
4. Must be having capabilities and competence to handle the department.

CBD Belapur,
Date:17/12/2024.

Chief Personnel Officer.

Selection Process & other conditions:

1.0 JOB DESCRIPTION:

The Executive is responsible for administering KRCL's Accounts and Finance Department in areas of Finance (Establishment), Finance (Expenditure), Budgeting, Traffic Accounts, Project Finance, Internal Audit, Fund /Cash Management, Preparation and compilation of Books of Accounts and Periodical Financial Reports and/ or any other related job(s) as assigned by the Management.

2.0 Mode of Selection: Only provisionally eligible candidates shall be called for the selection process. In case of more number of eligible applications received then candidates equal to 10 times the notified vacancy may be called in the order of merit on their valid CA/CMA score, in the respective stream. Candidate with highest marks in CA and CMA group will be assigned 100 marks each and other candidates will be graded on prorata basis in respective stream, i.e. CA/CMA for deciding candidates to be called equal to 10 times the notified vacancy.

2.1 All candidates, shall be evaluated on CA/CMA Score, Group Discussion, Post qualification experience and Personal Interview.

2.2 The weightage of marks and minimum qualifying marks in each area of evaluation on a scale of 100 shall be as under:

| Sn | Area of Evaluation | Weightage |
|--------------------------|-------------------------------|-----------|
| 1 | CA/CMA score | * 60% |
| 2 | Group Discussion | 10% |
| 3 | Post qualification experience | 10% |
| 4 | Personal Interview | 20% |
| OVERALL QUALIFYING MARKS | | 60% |

* Candidate with highest marks in CA and CMA group will be assigned 60 marks each and other candidates will be graded on prorata basis in respective stream, i.e. CA/CMA.

2.3 The specific date of selection will be intimated along with the list of short listed candidates through KRCL website www.konkanrailway.com. Candidates called for selection process should carry original Application, Educational documents, Experience certificate & other documents mentioned in notification along with one set of self attested copies for verification purpose.

2.4 The selection process shall be conducted at Navi Mumbai, the candidate should be prepared to stay for 2-3 days till the completion of Personal Interview. No expenditure towards stay arrangement, journey fare etc. shall be payable.

Note: Names of short listed candidates will be put up on KRCL official website www.konkanrailway.com. Candidates are required to go regularly through KRCL website and appear for selection process accordingly along with original copies of documents and testimonials. Court of jurisdiction for any dispute will be Mumbai.

2.5 A panel of suitable candidates shall be prepared. The validity of this Panel will be for one year from the date of declaration of final result. Vacancies, if any, arising in future shall be filled through this panel during its validity, however, the decision to operate the panel or otherwise rests with KRCL.

2.6 Candidates presently employed in Central/ State Govt./ PSUs/ Autonomous bodies must submit "No Objection Certificate" from their present employer at the time of personal interview failing which they will not be allowed to appear the personal interview.

3.0 Perks and Allowance: KRCL follows CDA scale. Perks and allowance as applicable for the posts and payable to other regular employees shall be payable as per the extant rules of KRCL.

4.0 Application Fee: Applicants are required to deposit amount of Rs.1180/- (Rs.1000/- + 18% GST) towards application fee in favour of **Konkan Railway Corporation Limited, SBI-Belapur, Account No. 54000000065, IFSC Code-SBIN0040524**. Details of online payment made (NEFT/UTR Number etc) shall be attached / mentioned with application. The application fee is non-refundable.

Note: SC/ST candidates, minority candidates/Female candidates are exempted from payment of application fee, provided the SC/ST candidate encloses the caste certificate in Central Government format in proof thereof (Format attached). In case of minority candidates affidavit on Rs.200/- non-Judicial stamp paper is to be enclosed (Format attached).

5.0 KRCL may reject the applications of candidates at any stage of recruitment process in case the candidates are not fulfilling the requisite criteria and if appointed, such a candidate(s) is/ are liable to be removed from service summarily.

6.0 Medical Examination: The selected candidate will have to pass the prescribed medical examination as decided by the Management and to be conducted at the candidate's cost by Konkan Railway Corporation's Medical Authorities. The medically fit candidate will only be considered for employment in KRCL. No alternative job will be provided if selected candidate fails to qualify the prescribed medical test.

7.0 Nature of Employment: Selected candidate will be appointed as Junior Scale Executive. Candidates shall have to undergo training & probation for a period of two years on completion of which they will be considered for regularization subject to screening of APARs grading and clearance from the appropriate Committee.

7.1 BENEFITS: The selected candidates will be eligible for all benefits as given to regular employees of KRCL in the Pay Matrix Level-10.

8.0 Posting: The selected candidate will be transferred anywhere in the area of operation of Konkan Railway Corporation Ltd, including any of its project sites. The employees of Konkan Railway Corporation Ltd. are not eligible for transfer to other zones of Indian Railways/Production Units and Public sector Undertaking of Ministry of Railways.

8.1 The selected candidates shall have to work at different locations of KRCL during probation. On regular basis the candidates may be posted at any of the unit/office, etc of KRCL, the services will be transferable as per the requirement of KRCL. The selected candidates may be assigned jobs/functions/assignments as per the requirements of KRCL including construction wings.

9.0 Superannuation: The age of superannuation for KRCL staff is 60 years at present. The retirement benefits will be given as and if applicable on the date of superannuation.

10.0 SERVICE AGREEMENT BOND:

The selected candidates will be required to execute a service agreement bond to successfully Complete the prescribed training and probation period and thereafter serve the organization for at least five years. If candidates fail to serve the organization or resign from service during training / probation or within a period of five years after the Training and/or Probation period, he/she shall have to refund the whole cost of training & probation, cost of boarding and lodging, stipend/pay and/allowances of any kind as well as any other amount paid during the period of training and probation with 12.5% as interest on the whole amount.

10.1 After confirmation of services, and posting in regular cadre, employment may be terminated by giving three months notice or payment in lieu of Notice Period either by Corporation or employee with or without assigning any reason.

11.0 How to Apply:

Applicants have to apply in the format given below at Annexure-I to this notification. The application completed in all respect, with full signature and a self attested passport size photo affixed in the space provided along with enclosures and clearly mentioning the above Notification No. and Post applied for should reach to Dy.Chief Personnel Officer by email on e-mail id helpdeskrectcell@krcl.co.in on or before 17:30 hrs of 16/01/2025. Incomplete Application forms or the applications not accompanied by the required documents will be rejected and no correspondence on the same shall be entertained.

Documents to be attached with the application (self attested);

1. Attested copies of certificate in proof of qualification (As per the qualification specified in Notification) and any other qualification mentioned in the application form by the candidate.
2. Attested copy of proof of date of Birth (SSLC/SSC Certificate/Birth certificate)
3. Attested copy of caste certificate in the format required for Central Government Employment (in case of SC/ST candidate)
4. Two attested passport size photographs.
5. Attested copy of document regarding experience, last served and other related documents, if any.
6. Proof of payment of examinations fee Rs.1180/-.
7. Affidavit on Rs.200 non-Judicial stamp paper in case of Minority candidate seeking fees exemption.

Applications shall not be accepted at any other offices of Konkan Railway and if handed over, will not be considered. Applications received after the given date/time will not be entertained. Konkan Railway will not be responsible for any delay in submitting the application with enclosures as above.

Candidates are warned that submission of false information will render them liable for immediate dismissal, if selected without any notice. In addition, KRCL reserves the right to take any action as deemed fit.

Konkan Railway holds all the right to alter the vacancies and other procedure as notified or cancel the recruitment against this notification as it may deem fit without citing any reason.

12.0 ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.

13.0 KRCL's DECISION ON SELECTION WILL BE FINAL AND NO CORRESPONDENCE WILL BE ENTERTAINED FROM OR ON BEHALF OF UNSUITABLE CANDIDATES.

14.0 KONKAN RAILWAY HAS NOT NOMINATED ANY AGENT/S FOR RECRUITMENT. CANDIDATES SHOULD NOT FALL PREY TO ANY FALSE PROMISES MADE BY ANYONE. DOING SO WILL BE AT THEIR OWN RISK AND THE CORPORATION IS NOT RESPONSIBLE FOR IT.

KONKAN RAILWAY CORPORATION LIMITED

APPLICATION FORM

*EACH ONE OF US IS RESPONSIBLE TO MAKE OUR COUNTRY CORRUPTION FREE-
SAY NO TO OFFERING OR ACCEPTING BRIBES.*

RECRUITMENT NOTIFICATION NO & DATE: _____

POST APPLIED FOR: _____

Affix passport size photo
(Signed A-crossed)

NOTE: Please note that all the columns given below should be filled in.

| | | |
|----|--|--|
| 1 | Name of the Candidate Mr/Mrs/Ms. Employee number (In case of KRCL employee) | |
| 2 | Father's/Husband's name | |
| 3 | Full Postal address with pin code | |
| 4 | Mobile number | |
| 5 | E-mail address | |
| 6 | Date of Birth (DD/MM/YYYY) | |
| 7 | Age as on 01.08.2024 | |
| 8 | Gender: Male/Female | |
| 9 | Caste : SC/ST/OBC/GEN | |
| 10 | Application fee payment details | |

Education Qualification:

| Name of Exam | Year of passing | Name of Board/University |
|--------------|-----------------|--------------------------|
| | | |
| | | |
| | | |
| | | |

Any other qualification: _____

Work Experience (if any):

| Sr.No | Posts Held | From- To | No. of years | Pay scale | Organization and brief description of job | Any other details |
|-------|------------|----------|--------------|-----------|---|-------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Current place of working, post held and substantive pay level: _____

I hereby declare and certify that the above information are true and correct to the best of my knowledge. If any information furnished by me is found to be incorrect /false, my application shall be liable to be rejected/my services are liable to be terminated at any stage, if recruited.

Date:

Place:

Signature of the applicant:

List of documents enclosed (Please indicate 'TICK' [√] in the box

(NOTE: FAILURE TO ATTACH ANY OF THESE DOCUMENTS WILL RENDER THE APPLICANT INELIGIBLE)

1. Attested copies of certificate in proof of qualification (As per the qualification specified in Notification)
2. Attested copy of proof of date of birth(SSLC/SSC Certificate/Birth Certificate)
3. Attested copy of caste certificate in the format required for Central Government Employment (in case of SC/ST candidates)
4. Two attested passport size photographs.
5. Attested copy of documents regarding experience, last served and others (if any)
6. Proof of payment of examinations Fee Rs.1180/-.
7. Affidavit on Rs.200 non-Judicial stamp paper in case of Minority candidate seeking fees exemption.

I hereby certify that I have read and understood all the instructions regarding the notification for Assistant Financial Advisor as given on website www.konkanrailway.com

(Signature of Applicant)

Date:

FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/Shrimati/Kumari _____
Son/Daughter of _____ Village/Town
_____ / District / Division* _____ of the
_____ State/Union Territory belongs to the
_____ Caste*/Tribe which is recognised as a Scheduled Caste/Tribe
under:

- *The Constitution Scheduled Castes Order, 1950.
- *The Constitution Scheduled Tribes Order, 1950.
- *The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951;
- *The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951;
- [As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]
- *The Constitution (Jammu and Kashmir)* Scheduled Castes Orders, 1956.
- *The Constitution (Andaman and Nicobar Islands)* Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976
- *The Constitution (Dadra and Nagar Haveli)* Scheduled Castes Order, 1962.
- *The Constitution (Dadra and Nagar Haveli)* Scheduled Tribes Order, 1962.
- *The Constitution (Pondicherry) Scheduled Castes Order, 1964.
- *The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.
- *The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.
- *The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.
- *The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- *The Constitution (Sikkim) Scheduled Castes Order, 1978
- *The Constitution (Sikkim) Scheduled Tribes Order, 1978
- *The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
- *The Constitution (SC) Orders (Amendment) Act, 1990.
- *The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.
- *The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.
- *The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.
- *The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.
- *The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati* _____ father/mother* _____ of Shri/Shrimati/Kumari _____ of Village/Town* _____ in /District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste*/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari* and /or* his/her* family ordinarily reside(s) in Village/Town* _____ District/Division* of the State/Union Territory * of _____.
Place _____ Signature _____
Date _____ Designation _____

(with seal of Office)

State/Union Territory _____

* Please delete the words, which are not applicable. @ Please quote specific Presidential Order

% Delete the Paragraph, which is not applicable

Note : (a) The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The following Officers are authorised to issue caste certificates :

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
5. Certificates issued by Gazetted Officers of the Central or of a State Government countersigned by the District Magistrate concerned.
6. Administrator/Secretary to Administrator (Laccadive, Minicoy and Amindivi Islands).

FORMAT FOR MINORITY CANDIDATES

SELF DECLARATION OF MINORITY CANDIDATES FOR WAIVER OF EXAMINATION FEE FOR KRCL RECRUITMENT IN Rs.200 NON JUDICIAL STAMP PAPER

(Proforma for declaration to be submitted by Minority Candidates along with the application)

DECLARATION

“I _____” Son/Daughter of Shri _____

residing at village/town/city _____ district _____

state _____ hereby declare that I belong to the _____

(Indicate minority community notified by Central Govt. i.e Muslim / Sikh / Christian / Buddhist / Zorastrians (Parsis).

Date: _____ Signature of candidate _____

Place: _____ Name of candidate _____

Note: At the time of document verification such candidates claiming waiver of examination fee will be required to furnish 'minority community declaration' affidavit on Rs.200/- non-judicial stamp paper that he/she belongs to any of the minority community notified by Central Govt. i.e Muslim/Sikh/Christian/Buddhist/Zorastrians (Parsis).