

Konkan Railway Corporation Limited

(A Govt of India undertaking)

NOTIFICATION NO-CO/P-R /12/ 2018

Recruitment of Junior Scale Executives in various departments

Konkan Railway Corporation Limited (KRCL) is looking for committed, promising and passionate young professionals with brilliant academic career to join the organization as Junior Scale Executives in the disciplines of Accounts, Operating & Commercial and Personnel streams

1. VACANCIES

Department	Pay Matrix Level	Qualification	No. of Posts				Total
			UR	OBC	SC	ST	
Accounts	10	CA/CMA	2	-	-	-	2
Traffic (Operating & Commercial)	08	MBA- Marketing/ Sales/ Logistics/ Transportation or other equivalent	2	1	-	-	3
Personnel		MBA- HR	-	-	-	1	1

Unreserved(UR)--, Other Backward Class- Non Creamy Layer (OBC- NCL), Scheduled Caste (SC), Scheduled Tribe (ST).

The vacancies mentioned above are provisional and may vary as per need of KRCL. Konkan Railway holds all the right to alter the vacancies and other procedure as notified or cancel the recruitment against this notification as it may deem fit without assigning any reasons.

Applicants have to apply ON LINE only on the official website of KRCL ie www.konkanrailway.com, the facility will remain open up to 23.59 hrs of 18/07/2018. Print out of On line applications completed in all respects along with enclosures and **clearly mentioning the above Notification No. and Post applied for** should reach the office of Sr. Recruitment Officer in the address noted in Instruction sheet on or before **17.30 hours of 19/07/2018.**

2. REQUISITE QUALIFICATION

Full time regular Bachelor's Degree in stream as mentioned in Table A as below with not less than 60% marks in aggregate taking average of all the Semesters/Years, irrespective of the weight-age given to any particular semester/year by the Institute/ University. (The total maximum marks and total marks obtained for all years/semester will be summed up to arrive at aggregate percentage. No rounding off will be done and no weight-age will be given to any particular semester or year).

The regular and professional qualifications must be from recognised UGC recognised

Universities/ Institutions, or approved courses from autonomous institutes/concerned statutory council (wherever applicable).

Wherever CGPA/OGPA or letter grade at graduation/post-graduation level are awarded, equivalent percentage of mark should be indicated in the on-line application form as per norms adopted by the University/ Institute. The candidate is required to submit a certificate to this effect from the University/Institute at the time of personal interview

TABLE-A		
SN	Department	Minimum Qualification Requirement
1	Accounts	Regular Bachelor's Degree in Commerce stream and qualification of Chartered Accountant (CA) / Cost and Management Accountant (CMA) from recognised Institution
2	Traffic (Operating & Commercial)	Regular Bachelor's Degree in any stream and qualification of Master of Business Administration (MBA) in Marketing/ Sales/ Logistics/ Transportation or other equivalent. Candidate should possess a valid Common Admission Test (CAT) score not earlier than year 2012
3	Personnel	Regular Bachelor's Degree in any stream and qualification of Master of Business Administration (MBA) in Human Resources Candidate should possess a valid Common Admission Test (CAT) score not earlier than year 2012

3. **AGE LIMIT:** Upper Age limit is 30 years as on 01/07/2018.

4. **EXAMINATION FEES:** Rs. 500/- to be paid On line. The examination fee is non-refundable. There is no Examination fee for SC/ST candidates.

5. DESIRED CANDIDATE PROFILE:

- a. Sound knowledge and experience of various areas of working and activities of the concerned department.
- b. Should have Good personality and communication skills, both verbal and written.
- c. Should be good at team leadership with pro-active approach.
- d. Must be having capabilities and competence to handle the department

6. SELECTION PROCESS

KRCL will be utilizing valid Common Admission Test (CAT) Scores, conducted by the IIMs, for recruitment of posts in Traffic (Operating & Commercial) and Personnel Departments. The CAT score should not be prior to Year 2012. For posts in Accounts department valid CA/CMA score shall be considered.

Based on the valid CAT/CA/CMA scores as mentioned above candidates to the extent of ten times of the notified vacancy, sorted in the order of merit based on their valid CAT/CA/CMA score shall be called for further selection process.

All candidates, shall be evaluated on Group Discussion, Presentation and Personal

Interview. Candidates are required to give a slides presentation based on any topic of their professional qualification. The total presentation time should not be more than 5 minutes.

The weightage of marks and minimum qualifying marks in each area of evaluation on a scale of 100 shall be as under:

SN	Area of Evaluation	Weightage
1	CAT/CA/CMA score-	60%
2	Group Discussion	10%
3	Presentation	10%
4	Personal Interview	20%
OVERALL QUALIFYING MARKS- 60%		

A panel of suitable candidates shall be prepared. The validity of this Panel will be for one year from the date of declaration of final result. Vacancies, if any, arising in future shall be filled through this panel during its validity, however, the decision to operate the panel or otherwise rests with KRCL.

7. RESERVATIONS / RELAXATIONS:

Reservations/relaxations for SC/ST/OBC (non-creamy layer) candidates as per Government guidelines are applicable. In case of increase or decrease of total posts, the numbers of reserved category post will vary in accordance to the Government guidelines.

Category (SC/ST/OBC) once filled in the online application form will not be changed and no benefit of other category will be admissible later on. The reserved category candidates are required to submit requisite certificate in the prescribed format of Government of India, issued by the competent authority, at the time of interview, if called for.

If the SC/ST/OBC certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or in Hindi.

The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBC category and such candidates have to indicate their category as UN RESERVED. The OBC (Non-Creamy Layer) candidates are required to submit requisite certificate in prescribed format of Government of India, from a competent authority issued **in the current year**. The name of the Caste and Community indicated in the OBC(Non-Creamy Layer) certificate must appear in the Central list of Other Backward Classes. Further, OBC (Non- Creamy Layer) candidates will have to give a self- undertaking indicating that they belong to OBC (Non- Creamy Layer) category also at the time of interview, if called for. **In case candidates from reserved communities apply against such notification where there is no vacancy for reserved communities, they will be treated as General/ Unreserved candidates and no age relaxation will be applicable to them.**

The upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer).

Relaxation in age will be extended to the candidates including Ex-Servicemen as per directives of Govt. of India.

8. HOW TO APPLY

Only Indian Nationals are eligible to apply.

The candidate should ensure that he/she fulfills the eligibility criteria and other conditions as mentioned in this notification.

The candidates shall apply Online through KRCL's official website (www.konkanrailway.com) by 23:59 hrs of 18/ 07 /2018. Candidates should click on the online application link, read the instructions carefully and fill-in the online application form giving accurate information.

Name should be filled up as appearing in CAT/CA/CMA certificates. No request with respect to the change in any data entered by the candidate will be entertained once the on-line application is submitted successfully. On successful submission, a unique application number will be allotted to the candidates and the same has to be referred for future correspondences.

Candidates should ensure that other relevant details i.e. date of birth, address, etc. entered in KRCL online application should be the same as entered in the identification card. In case the candidate is called for personal interview, he/she will be required to produce his/her all original certificate for verification.

A candidate can apply for one post/discipline only. Candidates applying for more than one post/discipline will not be considered.

The candidates should ensure that they fill up all the eligibility criteria and other conditions mentioned in this notification and that the particulars furnished by them in the on-line applications are correct in all respect. Mere submission of online application successfully does not imply that the Corporation (KRCL) has been satisfied about the candidate's eligibility. In case it is detected at any stage of recruitment/selection/even after appointment that the candidate does not full fill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature /appointment will automatically stand cancelled, as the candidature/appointment would be deemed to be void ab initio.

The e-mail id entered in the online application form must remain valid for one year. All future communication with the candidates will take place through e-mail only. KRCL will not be responsible for any loss/non-delivery of e-mail/any other communication sent, due to invalid/wrong id or due to any other reason.

Candidates presently employed in Central/ State Govt./ PSUs/ Autonomous bodies must submit "No Objection Certificate" from their present employer at the time of personal interview failing which they will not be allowed to appear the personal interview.

Applications not accompanied with two attested passport size photos, without a passport size photo being pasted on relevant space of PRINT OUT of Online form, not accompanied with Examination fee or submitted without attested copy of Valid documents, incomplete applications will be summarily rejected. No further correspondence in this respect shall be entertained.

Candidates are warned that submission of false information will render them liable for immediate dismissal, if selected without any notice or disciplinary action.

KRCL may reject the applications of candidates at any stage of recruitment process in case the candidates are not fulfilling the requisite criteria and if appointed such a candidate(s) is/ are liable to be removed from service summarily

A hard copy of the Online application with full signature (not in capital letters) and a self-attested photo affixed in the space provided for, with two attested passport size photos and an attested copy of valid Degree certificate, age proof, CAT/CA/CMA certificates, valid community reservation document are to be sent by Registered post only to **Senior Recruitment Officer, Konkan Railway Corporation Ltd, Belapur Bhavan, Sec-11, CBD/ Belapur, Navi Mumbai-400614 so as to reach on or before 19/07/2018 by 17.30 hrs. Applications not sent by Registered post/sent to / submitted at other offices of KRCL other than the office of Senior Recruitment Officer will not be considered.**

(Konkan Railway is not responsible for any postal delay)

9. JOB DESCRIPTION

Being and executive the candidate should be able to take independent charge of the activities assigned by the management.

Accounts department

The Executive is responsible for administering KRCL's Accounts and finance Department in areas of Finance (Establishment), Finance (Expenditure), Budgeting, Traffic Accounts, Project Finance, Internal Audit, Fund /Cash Management, Preparation and compilation of Books of Accounts and Periodical Financial Reports and/ or any other related job(s) as assigned by the Management.

Traffic Department (Operating and Commercial)

The officer is responsible for administering KRCL's Traffic department (Operating and Commercial) in areas of Freight Operations, Terminal management, Crew management, Management of Assets, Planning Time Table, Passenger Operations Running of Mail / Express, Planning traffic facility works, Passenger Marketing & Service, Freight marketing, Parcel & Luggage services Operations and Marketing of unique Roll on – Roll off (RORO) service, Commercial publicity, Grievance redressal and/ or any other related job(s) as assigned by the Management.

Personnel Department

The Executive is responsible for administering KRCL's Personnel department in areas of Manpower Planning, Recruitment. Training. Promotions, Salary & Wages. Final Settlement, Maintenance of cordial Industrial Relations, Workers' participation in Management, Welfare Activities, Grievance Redressal, Legal & Court matters, Implementation of Labour Laws, Hours of Employment and/ or any other related job(s) as assigned by the Management.

Note: Female candidates may kindly note that all the above categories involve duties which are arduous in nature and call for working on railway station at odd hours, at road side station or in mid-section in difficult terrain and also away from headquarters.

10.MEDICAL EXAMINATION: The candidates will have to pass the prescribed medical examination as per railways standards to be conducted at the candidate's cost by Konkan Railway Corporation's Medical Authorities. The medically fit candidates will only be considered for recruitment in KRCL. No alternative job will be provided if a candidate selected for a particular category fails to qualify in the prescribed medical test of that category/post.

11.NATURE OF EMPLOYMENT: Selected candidate will be appointed as Junior Scale Executive. Recruited candidates for Traffic and Personnel departments will be under training and probation for a period of two years. During training and probation period they will be paid as per 7th CPC Pay Matrix-Level -8 (As per 6th CPC, CDA Pay scale of PB-2, 9300-34800 with GP Rs.4800). On successful completion of training and probation they will be paid as per 7th CPC pay matrix level 10 (as per 6th CPC -CDA PB 3 , 15600-39100 with GP 5400) .

Selected candidates in the Accounts department will appointed as Assistant Accounts Officers in 7th CPC Pay Matrix-Level -10 (As per 6th CPC, CDA PB-3, 15600-39100 with GP Rs.5400) Candidates *shall have to undergo training & probation for a period of two year on completion of which they will be considered for regularization.*

12.POSTING: The selected candidates shall have to work at different locations of KRCL. during probation. On regular basis the candidates may be posted at any of the unit/office, etc of KRCL, the services will be transferable as per the requirement of KRCL. The selected candidates may be assigned jobs/functions/assignments as per the requirements of KRCL including construction wings, however it may be noted that employees of Konkan Railway Corporation Ltd. are not eligible for transfer to other Zones of Indian Railways.

13.BENEFITS: The selected candidates will be eligible for all benefits as given to regular employees of KRCL in the specified pay scale.

14.SUPERANNUATION: The age of superannuation for central Govt. employees shall be applicable to KRCL employees which is 60 years at present. The retirement benefits will be given as and if applicable on the date of superannuation.

15.SERVICE AGREEMENT BOND: The selected candidates will be required to execute a service agreement bond to successfully Complete the prescribed training & probation period and thereafter serve the organization for at least five years. If candidates fail to serve the organization or resign from service during training / probation or within a period of five years after the training &/or probation period, he/she shall have to refund the whole cost of training & probation, cost of boarding and lodging, stipend/pay and/ allowances of any kind as well as any other amount paid during the period of training and probation with 12.5% as interest on the whole amount.

16.GENERAL INSTRUCTIONS

The selection process shall be conducted at Navi Mumbai, the candidate should be prepared to stay for 2-3 days till the completion of Personal Interview. No journey fare shall be payable.

Candidates are advised to visit the website of KRCL ie www.konkanrailway.com regularly for latest updates as no separate communication will be sent.

Any dispute with regard to recruitment against the said recruitment will be settled within the jurisdiction of Mumbai only.

ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.

NO CORRESPONDENCE WILL BE ENTERTAINED FROM OR ON BEHALF OF INELIGIBLE CANDIDATES.
