

## KONKAN RAILWAY CORPORATION LIMITED

### NOTIFICATION No.CO/P-R/02/2019

Konkan Railway Corporation Limited (KRCL), is a Public Sector Undertaking under the Ministry of Railway, having its Corporate Office at CBD Belapur, Navi Mumbai. Applications are invited from eligible candidates for the following Executive post on regular basis in Konkan Railway Corporation Ltd. (KRCL):

Category	Pay Scale	No. of post	Upper age limit as on 01/01/2020	Educational Qualification	Experience
Sr Law Officer	Pay Matrix level-11 (Rs.67700-208700)	1	50 years	Graduate in Law LLB (5 years course) with Labour Law as an optional subject from a recognized university.  The degree should also be recognized by the Bar Council of India.	Minimum 05 years of working in Central or State Public Sector Undertaking on Regular/Contract basis.  Minimum 10 years experience in litigation before various courts including High Court, District Court and lower court etc.

Konkan Railway holds all the right to alter the vacancies and other procedure as notified or cancel the notification as it may deem fit. Eligibility and other details are available in Instructions sheet.

Candidates should read carefully the job description given in the instruction sheet on KRCL website before applying. Applicants have to apply in the format given below. The application completed in all respects along with enclosures should reach the office of Deputy Chief Personnel Officer/Recruitment in the address noted in Instruction sheet on or before 17.30 hours of 29/01/2020.

**Important:**

i) Application with a passport size photo affixed in the space provided, two attested pass port size photographs and duly signed by the candidate in the space indicated is to be sent in the address mentioned in the instruction sheet, accompanied by the prescribed application fee receipt and relevant documents.

ii) Incomplete Application forms or the applications not accompanied with required application fee, two attested passport size photographs and relevant documents in support of Educational qualification, Experience, date of birth proof, cast certificate etc or any other shortcomings will be rejected.

The qualification, age and recruitment procedure mentioned herein can be relaxed at the discretion of KRCL in deserving cases. The shortlisted eligible candidates will be required to undergo Personal Interview and prescribed medical examination as per railways standards before being employed in KRCL.

Date:30/12/2019

Place: Belapur

Chief Personnel Officer

KONKAN RAILWAY CORPORATION LIMITED

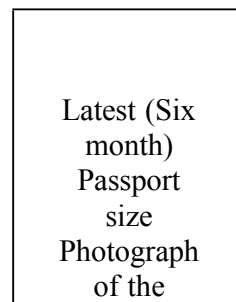
APPLICATION FORM

EACH ONE OF US IS RESPONSIBLE TO MAKE OUR COUNTRY CORRUPTION-FREE –  
SAY NO TO OFFERING OR ACCEPTING BRIBES

RECRUITMENT NOTIFICATION NO.: \_\_\_\_\_

CATEGORY /POST APPLIED FOR: \_\_\_\_\_

**NOTE : PLS NOTE THAT ALL THE COLUMNS GIVEN BELOW SHOULD BE FILLED.**



(To be self attested)

1. Name of the Candidate: Mr/Mrs/Ms. \_\_\_\_\_

2. Father's Name: Mr. \_\_\_\_\_

3. Full postal address for communication: \_\_\_\_\_

Pin code \_\_\_\_\_ Tel. No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_ Email: \_\_\_\_\_

4. Date of Birth : Date \_\_\_\_/ Month \_\_\_\_ Year \_\_\_\_ Age (as on 01-01-2020): \_\_\_\_ Years \_\_\_\_ Months

5. Sex: Male / Female

6. Cast: SC / ST / OBC / General (strike out which is not applicable)

7. Educational qualification:

(i)

Year of Passing	Name of Exam	Name of Board/University	Percentage of Marks

(ii) Details of other qualifications, if any \_\_\_\_\_

8. Work Experience:

Sr. No.	Post held	Year (From – to)	Pay Scale	Brief description of job

9. Appointment last served-----

10. Details of the family member, who is already employed in KRCL (if any) \_\_\_\_\_

I hereby declare and certify that the above information is true and correct to the best of my knowledge. If any information furnished by me is found to be incorrect /false, my application is liable to be rejected/my services are liable to be terminated at any stage, if recruited.

Date: \_\_\_\_\_ Place: \_\_\_\_\_

Signature of the applicant

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List of documents enclosed (Please indicate 'TICK' [√] in the box)  
**(NOTE: FAILURE TO ATTACH ANY OF THESE DOCUMENTS WILL RENDER THE APPLICANT INELIGIBLE)**

- |  |                          |
|--|--------------------------|
| 1. Attested copies of certificate in proof of qualification<br>(As per the qualification specified in Instruction Sheet) | <input type="checkbox"/> |
| 2. Attested copy of Proof of Date of Birth   | <input type="checkbox"/> |
| 3. Attested copy of caste certificate in the format required for Central Government Employment (in case of SC/ST/OBCs)   | <input type="checkbox"/> |
| 4. Two attested passport size photographs.   | <input type="checkbox"/> |
| 5. Attested copy of document regarding experience last served and others   | <input type="checkbox"/> |

I hereby certify that I have read and understood all the instructions regarding the Notification for this Post as given on website [www.konkanrailway.com](http://www.konkanrailway.com)

(Signature of Applicant)

INSTRUCTION SHEET  
NOTIFICATION No.CO/P-R/02/2019

Applications are invited from eligible candidates as per details mentioned below for the following post in Konkan Railway Corporation Ltd. (KRCL):

Category	Pay Scale	No. of post	Upper age limit as on 01/01/2020	Educational Qualification	Experience
Sr Law Officer	Pay Matrix level-11, (Rs. 67700-208700)	1	50 years	Graduate in Law LLB (5 years course) with Labour Law as an optional subject from a recognized university.  The degree should also be recognized by the Bar Council of India.	Minimum 05 years of working in Central or State Public Sector Undertaking on Regular/Contract basis.  Minimum 10 years experience in litigation before various courts including High Court, District Court and lower court etc.

Desired Candidate Profile:

1. LLB with minimum 10 years experience, out of which at least 5 years of working in Central or State Public Sector Undertaking on Regular/Contract basis.
2. The degree should be recognized by the Bar Council of India.
3. Sound knowledge of Commercial, Consumer Disputes, Laws related to intellectual Property Rights, Land and property Laws, Labour Laws, Civil and Criminal laws, Tax Laws, Contract and Arbitration Laws, etc..
4. Should have thorough knowledge of experience in drafting/vetting of Contracts, Commercial Agreements, Deeds etc.
5. Should have experience in dealing with various litigation at District Courts, Civil Courts, Tribunals, High Courts and Supreme Court of India. Should have Good personality and communication skills, both verbal and written.
6. Legal Drafting skills are MUST.
7. Should be good at Case Law Research in various software.
8. Must be having capabilities and competence to head Legal Department of the Company.
9. A team leader with analytic, proactive and problem solving approach. Should have experience in dealing and interaction with Solicitor Firms, Senior Counsels, Advocates at District Courts, High Courts and Supreme Court of India.

Candidates employed in Govt. service/ Autonomous Bodies/ Govt. undertaking should submit No Objection Certificate from the present employer at the time of interview.

**1. Educational Qualification**

As mentioned in above table. Applications not accompanied with above certificates and mark lists will not be considered and no correspondence on this will be entertained.

## 2. **Age**

The candidates should not have crossed the upper age limit as mentioned in above table as on 01/01/2020.

## 3. **Job Description and Responsibility:**

The incumbent shall be responsible to deal with all the legal matters/ litigation of the Corporation. Incumbent will also have to look after the arbitration matters and other matters of conciliation, adjudications etc. before different forum/ tribunal and any other authorities. He/she will also draft legal documents, vet documents and to give opinion on legal issues. He/she will also represent organization in various dispute redressal forums, District Courts, Civil Courts, Tribunals, High Courts and the Supreme Court of India. Knowledge of Commercial, Consumer Disputes, Laws related to Trade Marks, Copyright & other intellectual Property Rights, Land Matters, Labour Laws, Civil and Criminal etc.

## 4. **Examination Fee:**

Bank draft of Rs. 500/- in favour of FA&CAO/KRCL payable at Navi Mumbai. There is no Examination fee for SC/ST candidates.

## 5. **Mode of Selection:**

a) Based on the applications received, KRCL intends for calling 5 times the number of candidates of vacancy notified based on their suitability for the job. List will be prepared in the order of merit based on qualifying marks of graduation, service experience and suitability. Such shortlisted candidates only will be called for the selection process. **The selection process shall comprise Personal interview, PPT on any case on any topic relevant to working of KRCL** and scrutiny of documents with the original certificates. The selection process would judge different facets of knowledge, communication skills, and comprehension.

**The weightage of marks and minimum qualifying marks in each area of evaluation on a scale of 100 shall be as under:**

Sr. No.	Area of evaluation	Marks
1	Qualification	30
2	Experience	30
3	Presentation	20
4	Interview	20
Total		100
<b>Over all qualifying marks</b>		<b>60%</b>

b) Candidates will have to pass through all the screening process and Medical Examination before being adjudged as suitable for selection. Candidate with all clear records and as per merit will be called for prescribed medical examination. The success in the selection process does not confer any right to appointment unless the Corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regards to his / her character and antecedents is suitable in all respects for appointment to the service. The selected and medically fit candidate will be provisionally appointed based on the merit position. Candidate so selected will be on probation for a period of 2 years. Selected candidate will be required to submit Indemnity Bond and complete all recruitment formalities as prescribed. Selected candidate will be governed by all rules and regulations and service conditions as applicable to all other regular employees of KRCL.

**Note:** The candidates applying for the selection should ensure that they fulfil all eligibility conditions for admission to selection. Their admission to all the stages of the selection will be purely provisional subject to satisfying the prescribed eligibility conditions. No police antecedent report is required if the candidate is presently in Govt. service, if selected.

## **5. Medical Examination**

The candidates will have to pass the prescribed medical examination as decided by the Management and to be conducted at the candidate's cost by Konkan Railway Corporation's Medical Authorities. The medically fit candidates will only be considered for employment in KRCL. No alternative job will be provided if a candidate selected for a particular category fails to qualify in the prescribed medical test of that category/post.

## **6. Posting**

The selected candidates will be posted at corporate office and transferred anywhere in the area of operation of Konkan Railway Corporation Ltd, including its project sites if required. However, the employees of Konkan Railway Corporation Ltd. are not eligible for transfer to other Zonal Railways.

## **7. Probation:**

The selected candidate will be placed on Probation for a period of Two years and the confirmation will be subject to screening of APARs grading and clearance from the Director's Committee.

## **8. Benefits**

The selected candidates will be eligible for all benefits as given to regular employees of KRCL in the specified pay scale.

## **9. Superannuation**

The age of superannuation for KRCL staff is as applicable to Central Govt. employees which is 60 years at present. The retirement benefits will be given as and if applicable on the date of superannuation.

## **10. How to Apply**

Applicants have to apply in the format given above.

**A hard copy of application with full signature and a self attested photo affixed in the space provided for, with two attested passport size photos accompanied by the prescribed application fee and relevant documents are to be sent / submitted to Deputy Chief Personnel Officer/Recruitment, Konkan Railway Corporation Ltd, Belapur Bhavan, Sec-11, CBD/ Belapur, Navi Mumbai-400614 so as to reach on or before 29/01/2020 by 17.30 hrs. Applications sent to / submitted at other offices of KRCL other than the office of Deputy Chief Personnel Officer/Recruitment will not be considered.**

( Note: Konkan Railway is not responsible for any postal delay )

## **11. Documents to be attached with the application.**

- i) Attested copies of certificate in proof of qualification (As per the qualification specified in Instruction Sheet, including recognition granted by Bar council of India)
- ii) Attested copy of Proof of Date of Birth (SSC/SLC/Birth Certificate).
- iii) Attested copy of caste certificate in the format required for Central Government Employment (in case of SC/ST/OBC candidate).
- iv) Attested copy of documents regarding experience last served and others if any.
- v) Two attested passport size photographs.

12. Applications completed in all respects along with all enclosures as mentioned above should be sent / submitted so as to reach the above mentioned office before closing date of 29/01/2020 by 17.30 hrs. Applications shall not be accepted at any other offices of Konkan Railway and if handed over, will not be

considered. Applications received after the given date/time will not be entertained. Konkan Railway will not be responsible for any postal delay.

13. Applications not accompanied by any of the above documents and incomplete applications will be summarily rejected. No further correspondence in this respect shall be entertained.

14. Candidates are warned that submission of false information will render them liable for immediate dismissal, if selected without any notice. In addition, KRCL reserves the right to take any action as deemed fit.

15. Konkan Railway holds all the right to alter the vacancies and other procedure as notified or cancel the recruitment against this notification as it may deem fit without citing any reason.

ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.

MANAGEMENT DECISION ON SELECTION WILL BE FINAL AND NO CORRESPONDENCE WILL BE ENTERTAINED FROM OR ON BEHALF OF UNSUITABLE CANDIDATES.

KONKAN RAILWAY HAS NOT NOMINATED ANY AGENT/S FOR RECRUITMENT. CANDIDATES SHOULD NOT FALL PREY TO ANY FALSE PROMISES MADE BY ANYONE. DOING SO WILL BE AT THEIR OWN RISK AND THE CORPORATION IS NOT RESPONSIBLE FOR IT.

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