

**Sub:** Two days documents verification special drive for engagement of Trainee Apprentice.  
**Ref:** Notification No- CO/APPR/2024/01 dated 03.10.2024

It has been proposed to held two (02) days documents verification special drive at Konkan Railway Community Hall, Madgaon for engagement of Apprentice Trainees.

An instruction sheet is enclosed for detailed information regarding engagement of Apprentice Trainee, candidates are advised to attend the documents verification as per following venue and schedule:

| Documents Verification |            |            | Address                                                                            |
|------------------------|------------|------------|------------------------------------------------------------------------------------|
| Registration Time      | From       | To         |                                                                                    |
| 09:30 am to 12:30 pm   | 13/11/2025 | 14/11/2025 | Konkan Railway Community Hall, Staff Colony, Sanscar Society, Madgaon, Goa- 403601 |

**If any query regarding engagement of Apprentice Trainee, please feel free to call on 9004470662.**

**Dy. Chief Personnel Officer/Admin**

## INSTRUCTION SHEET

### Eligibility Conditions:-

Candidates are required to register themselves online with the National Apprenticeship Training Scheme 2.0 portal and have a valid approved NATS ID, else their candidature will be rejected at the time of document verification.

Candidates who have passed out within the last 5\* years (2020, 2021, 2022, 2023, & 2024) will be considered.

### 1. Educational Qualification:-

- a) **Category - I Graduate Apprentices:-** The candidate must be a Graduate in Engineering in the listed fields from recognized (AICTE) University as under:-
- i. **Civil Engineering.** BE/B.Tech in Civil Engineering.
  - ii. **Electrical Engineering:** BE/B.Tech in i) Electrical / Electronics & Power Engineering or ii) Combination of any sub stream of Basics streams of Electrical.
  - iii. **Electronics Engineering:** BE/B.Tech in i) Electrical/Electronics/Information Technology/Communication Engineering/ Computer Science & Engineering / Computer Science/ Computer Engineering Or ii) a combination of any sub stream of basic streams of Electrical/ Electronics/InformationTechnology/Communication Engineering.
  - iv. **Mechanical Engineering:** BE/B.Tech in Mechanical/Industrial/ Automobile/Production Engineering.
- b. **Category – II Technician (Diploma) Apprentices:-** The candidate must be a Diploma holder in any of the listed fields from a University or Institution recognized by Central/State Govt. Technical Education Board or University as under:-
- i. **Civil Engineering:** Diploma in Civil Engineering.
  - ii. **Electrical Engineering:** Diploma in Electrical/ Electronics & Power Engineering or a combination of any sub stream of basic streams of Electrical/ Electronics.
  - iii. **Electronics Engineering:** Diploma in Electrical/Electronics/Information technology/Communication Engineering/ Computer Science & Engineering / Computer Science/ Computer engineering or a combination of any sub stream of basic streams of Electrical/ Electronics.
  - iv. **Mechanical Engineering:** Diploma in Mechanical/Industrial/ Automobile/Production Engineering.
- c. **Category - III Graduate Apprentices:-** The candidate must be a Graduate in any of the listed General Streams from a University or Institute recognized by UGC/Central or State Govt/Technical Education Board.

- i. **General Stream Graduates:** Degree in Bachelor of Arts / Bachelor of Science / Bachelor of Commerce / Bachelor of Business Administration / Bachelor of Management Science / Bachelor of Journalism and Mass Communication / Bachelor of Business Studies.

Candidates should have the educational qualification prescribed for the notified training on the date of document verification. No additional weightage will be given to the candidate who possesses higher qualification along with above minimum essential qualification.

- 2. Age Limit:** 18-25 years as on 01.09.2025 (DOB between 01.09.2000 to 01.09.2007). There will be upper age relaxation of 5 years for SC/ST candidates and 3 years for OBC-NCL candidates, subject to submission of required documents at the time of document verification.
- 3. Physical Fitness:** Candidates should satisfy minimum standard of physical fitness as per standards prescribed for imparting training to the relevant trade. At the time of registration for DV, the candidate should bring medical certificate in prescribed format as per the Apprentice Act, 1961 duly certified by Government Doctor not below the rank of Assistant Surgeon of the Central/State Medical Services. Finally, the medical fitness shall be certified by KRCL's Medical Authority in respective medical category. The expenses for Medical examination shall be borne by the candidate. (Prescribed format of Medical fitness is enclosed.)

**Previous training/experience:** Candidates who have already undergone or currently undergoing Apprenticeship training under Apprentices (Amendment) Act 1973 in any Government/Public Sector Undertaking/Private Industrial Organization are not eligible to apply.

- 4. Stipend:** Stipend shall be payable as per following: -

For Graduate Apprentices – Rs.9000/-p.m.

For Technician (Diploma) Apprentices - Rs.8000/- p.m.

Stipend shall be payable through Direct Benefit Transfer (DBT) mechanism has been implemented by KRCL for facilitating payment of the stipend share of Government of India directly to the apprentices in their bank accounts (Rs.4500/- p.m. for Graduate and Rs.4000/- p.m. for Diploma holders). In view of above, KRCL will pay balance 50% of Establishment's share of stipend as under:

For Graduate Apprentices- Rs.4500/- p.m. (Establishment share) and

For Technician (Diploma) Apprentices- Rs.4000/- p.m. (Establishment's share)

Candidates will have to make their own lodging/boarding arrangements during the period of training.

The candidate, who is enrolled as a **Graduate Apprentice/ Technician/Diploma Apprentice for training in KRCL**, is required to possess Bank Account in his/her own name only and PAN card to receive stipend. They will have to retain the same AADHAR linked bank account till completion of training to ensure seamless transfer of stipend through DBT.

## 5. Preference will be given:

- a. Land loser candidates, i.e. those land losers candidates who have lost their land for the Konkan Railway Project shall be given **first preference** in selection for apprenticeship training. The definition of land loser candidate is as under: "**Whose land was acquired for Konkan Railway Project irrespective of the percentage of land lost such person himself/herself, spouse (wife/husband), son, unmarried daughter, paternal grandson and paternal unmarried grand daughter only are eligible**".
- b. Candidates belonging to the districts of KRCL jurisdiction i.e. Raigad, Ratnagiri and Sindhudurg from State of Maharashtra, North Goa and South Goa from the State of Goa and Uttara Kannada, Udupi and Dakshina Kannada from the State of Karnataka will be given **second preference** for enrolment for training.

## 6. Required Documents to be furnished in original (as applicable) during Document Verification:

- a. Mark sheets of all the semesters/year-wise along with Degree/Diploma certificate.
- b. 10<sup>th</sup> Pass/Matriculation certificate issued by the concerned education board as proof of birth.
- c. In case of land loser candidate, land loser certificate issued by SLAO as Annexure.
- d. In case of land loser candidate, Tehsildar certificate in prescribed format as enclosed.
- e. RTC documents of land (7/12, form No. XIV, etc.) pertaining to the year of acquisition of land by KRCL (document of recent date not accepted).
- f. Proof of relationship with land loser issued by Revenue authorities (if applicable).
- g. In case of death of landloser (whose name figures in SLAO and Tahsildar certificate), legal heir certificate and death certificate of landloser to be produced.
- h. Domicile certificate.
- i. Caste certificate in the format required for Central Government Employment as enclosed to avail the benefit of reservation of SC/ST/OBC.
- j. OBC- NCL (Non-creamy Layer) certificate issued by Tehsildar as per format enclosed.
- k. The candidates applying against the training slots reserved for EWS must produce a valid Income and Asset Certificate issued by a competent authority as per Annexure on the date of Document Verification. In case of non-compliance, their claim for reserved status under EWS will not be entertained and the application of such candidates, if fulfilling all the eligibility conditions for General (UR) category, will be considered under General (UR) training slots only.
- l. Gazette notification and/or any legal document in case of formal change of name.
- m. Two attested passport size photographs
- n. Aadhar and PAN card.
- o. Candidates are advised to bring one self-attested photocopies of all the applicable documents at the time of document verification.

**Candidates without a valid approved NATS ID will be rejected at the time of document verification.**

## 7. Agreement Of Training:

Before commencement of the Apprenticeship training in the designated trade, the selected candidate has to enter into a Contract of Apprenticeship Training with the following provisions:

- a. Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the contract (as notified under the Apprenticeship Rules 1992), candidate will be paid apprentice compensation as prescribed (check).
- b. In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and conditions of the contract (as notified under the Apprenticeship Rules 1992), the candidate/surety has to pay such amount as is determined by the Apprenticeship Adviser as and towards the cost of training.
- c. It is not obligatory on the part of employer to offer any employment to the passed out Graduate/Technician (Diploma) apprentice on completion of the period of Apprenticeship Training in his establishment nor shall it be obligatory on the part of the Apprentice to accept an employment under the employer.
- d. **Employment in KRCL:** As per Apprentice Act, 1961 it shall not be obligatory at any point of time, for KRCL to employ Apprentice on completion of the training.
- e. **Duration of training:** Duration of Training shall be one year as per Apprentices (Amendment) Act, 1973.
- f. **Place of Training:** Candidates shall be deployed anywhere in the jurisdiction of KRCL.

**Other Important Instructions:**

- a. The decision of the KRCL administration in all matters relating to eligibility, acceptance or rejection of the applications and mode of selection shall be final.
- b. Imparting Training in KRCL will not confer any right to the candidates for their absorption in KRCL after successful completion of training. In terms of para-10 of Schedule V of the Apprenticeship Rules, 1991, notified on 15.07.1992 by the Ministry of Labour, it shall not be obligatory on the part of the employer to offer any employment to the Apprentice on completion of period of his/her apprenticeship training in his / her establishment. It shall not be obligatory on the part of the apprentice to accept an employment under the employer.
- c. No correspondence for engagement will be entertained.
- d. **CANVASSING/PRESSURING THROUGH ANY SOURCE IN ANY FORM WILL DISQUALIFY THE CANDIDATURE AND THEIR NAME WILL BE REMOVED WITHOUT PRIOR INTIMATION. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THE MATTER.**

Date: 04/11/2025

Place: Belapur

**For Chief Personnel Officer**