

**KONKAN RAILWAY CORPORATION LIMITED**  
( A Government of India Undertaking )  
Belapur Bhavan, Plot no.6, Sector 11, CBD Belapur, Navi Mumbai – 400 614

CO-13/4/2026-PERS (71595)

Date: 15.04.2026

**Notification No.CO/P-R/4C/2026**

Konkan Railway Corporation Limited (KRCL), a Public Sector Undertaking under the Ministry of Railways having its Corporate Office at CBD Belapur, Navi Mumbai, requires manpower for the following post on fixed term contract basis in Stores/ Projects Department for initial period of one year.

Sr No.	Name of Post / Grade	UR	EWS	OBC	SC	ST	Total No. of Posts
1	Assistant Materials Manager	1	-	-	-	-	1

\* No of posts are liable to change as per requirement of Project.

**I) Monthly remuneration:**

Sr No	Designation	Basic	DA	Other Allowances			Consolidated Remuneration		
				As per A Class	As per B Class	As per C Class	As per A Class	As per B Class	As per C Class
1	Assistant Materials Manager	30127	17473	29060	24300	19540	76660	71900	67140

**Note:** Other allowances are towards HRA, Conveyance, Mobile Allowance.

Annual remuneration will increase by 4% of the consolidated remuneration after completion of every year subjected to requirement of project and as per the discretion of Konkan Railway Corporation Ltd.

**II) Other allowances/Facilities:**

a) Reimbursement of premium paid for Life insurance to the extent of Rs. 500/- per month obtained from a recognized Insurance company. The reimbursement will be made on production of original receipt of payment of the premium.

b) **Health Benefits-** Medical Allowance of Rs.500/- per month towards expenditure for OPD facility. Reimbursement of premium of Health policy to the extent of Rs. 500/- per month from the recognized insurance company on production of original payment receipt of the premium.

c) TA as per the rates prescribed in extant policy of KRCL whenever the candidate is required to travel for official work beyond the project area.

d) **Travel facilities:** -

i) For travel on duty, Complementary Railway Pass of 2AC Class to will be issued.

ii) In case of travel by road, reimbursement as per the extent policy of KRCL.

e) **Rest House and Hotel:-** Rest House of KRCL, if available will be provided while on duty, if not, reimbursement of hotel charges as per rates fixed by KRCL will be allowed, on production of vouchers.

**f) Leave:-**Contract appointee will be entitled for fully earned leave of 15 days on completion of every 6 months of contract period (2.5 leaves per month). This leave can be accumulated. However, no encashment is permitted. In addition, the appointee will be eligible for 8 days Casual Leave during the year of contract. Weekly off and other public holidays, as applicable to the attached offices, at the place of posting will be applicable. Normal working hours as applicable or as intimated at KRCL project sites are to be followed. During exigencies, some extra hour working will be required but no extra over time or any other type of allowance/ compensation for working beyond the nominated hours shall be paid by KRCL as the remuneration fixed per month includes this. The candidate does not have any type claim for working extra hours. Leave to be availed only after prior sanction of appropriate authority and if the candidate avails leave without valid sanction, the same will be treated as Leave without Pay.

Leave of Absence(LOA): Unpaid and authorised Leave of Absence is permitted for the employees to address personal, medical or family matters while maintaining their contract employment status.

**III) Educational Qualification, Experience and Age details:** The eligibility criteria for each post is attached in Annexures as follows. Candidates must ensure that they fulfil the criteria before attending walk in interview for particular post.

Sr No.	Name of Post / Grade	Total No. of Posts	Annexure
1	Assistant Materials Manager	1	Annexure -I

### INSTRUCTION SHEET

**A)**

**(I) Age:-** The candidates should not be more than prescribed age as on 01/01/2026. Age relaxation for Ex-servicemen is discretionary.

**(II)** Candidate fulfilling criteria may report directly for walk-in interview along with all **original certificates** and one copy of application prepared in the prescribed format as given (Annexure A) along with one set of self attested copies of all required certificates (age proof, qualification, experience, etc.). The information available in KRCLs website [www.konkanrailway.com](http://www.konkanrailway.com) at its link Recruitment>Current Notifications.

**B) Mode of Selection: WALK-IN INTERVIEW**

**C) Date, time and place of walk-in interview :**

**Registration Time: 09.00 hrs to 12:00 hrs only on the date of walk-in-interview.**

Sr No.	Name of Post / Grade	Date of walk-in-interview	Venue of Interview
1	Assistant Materials Manager	08.05.2026	Executive Club, Konkan Rail Vihar, Konkan Railway Corporation Ltd., Near Seawoods Railway Station, Sector-40, Seawoods (West), Navi Mumbai

After preliminary screening of the applications submitted by the candidates in person, the provisionally eligible candidate(s) will only be interviewed. Candidates should come prepared to stay for minimum 2 days, if required, at their own cost. No train/bus fare/ TA/DA shall be payable by the Corporation. Applications should be completed and strictly as per the prescribed format as

**Annexure-A.** Applications not conforming to the prescribed format or having illegible/ambiguous certificates or without certificates or incomplete will be summarily rejected.

**D) List of Self attested Documents to be attached with the filled application:**

- a) Copies of certificate in proof of qualification (As per the qualification specified in Notification Annexures)
- b) Copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- c) Copy service certificate in support of claims for Ex- servicemen, if any.
- d) Two passport size recent photographs.
- e) Experience Certificate issued by previous employer.
- f) Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character.

**E) General Information (Applicable to all applicants):-**

1. Candidates who fulfil the eligibility criteria only, will be interviewed.
2. Candidates are advised to check their eligibility before walk-in-interview.
3. The candidates must attach self attested photocopy of above mentioned mandatory documents such as proof of age, educational qualification along with mark sheets, experience certificate, if any. Certificate in support of claims for Ex-servicemen etc, failing which candidate will not be eligible for interview.
4. Candidate should bring one character certificate from Gazetted Officers/Executives Officers for certifying that he/she is bearing good moral character.
5. Incomplete or **vague educational** qualification will be invalid.
6. Even after contractual agreement, if any document/ certificate/ information are found incorrect or false in any scrutiny or verification, then the contractual service will be immediately terminated forthwith without assigning any reason and prior notice, besides legal action which may also be initiated.
7. The Corporation reserves the right to cancel/ restrict/ curtail/ enlarge the contract engagement process, if need so arises, without any prior notice and without assigning any reasons thereof.
8. Selected candidate will have to pass prescribed medical examination before the contract is entered into, for fitness to perform the work awarded.
9. The selected candidates should be able to join at the project site/place of posting within maximum 30 days after issuing of offer of appointment by KRCL. Any deviation in the said policy will be dealt on case to case basis, based on the merits of the case.
10. If Candidate is already working in KRCL on contract basis and selected against this notification, he/she does not require to follow the condition of notice period for joining new post. However, relieving letter from concerned Konkan Railway authority will be required at the time of joining.
- 11.No accommodation will be provided. No Food or Food/Mess Allowance will be paid by KRCL.

**F) Selection process:-**

1. The candidates shall arrive at the time and venue and get registered with the nominated KRCL official for the walk-in interview as indicated. Group Discussion (GD) or any other elimination round like written test, etc, can be introduced depending on the number of candidates and those candidates who get through in the elimination round will be called for the process of selection.
2. The candidate will be interviewed by a nominated Committee and the selection will be finalized and drawn merit list based on the performance in the interview, qualification and post qualification experience gained by the Candidate.
3. The decision of the Nominated Committee of KRCL shall be final and binding.

**G) The other broad terms of contract** are given below for information of the candidate which are subject to changes at the time of actually entering into the contract, at the discretion of KRCL, which may please be noted:-

1. The period of contract will be initially for a period of two years, extendable further for the required period based on satisfactory performance, mutual consent as well as requirement of

KRCL, if any. Remuneration may be revised from the 2nd year onward as decided by the Corporation.

2. The contractual service is required for various projects of Konkan Railway. Selected candidate can be posted and transferred at anytime, anywhere to the project sites during contract period based on the requirement of KRCL.

3. Panel of standby candidates over and above requirement will be maintained as per merit as decided by KRCL. Such candidates may be engaged as per requirement of KRCL Project within the validity of panel. Posts notified are not regular establishment posts. KRCL reserves the right to make any changes in number of posts notified as per requirement.

4. The Corporation reserves the right to terminate the contract as per the decision of the Corporation without assigning any reason or if the contract appointee is found unsuitable, by giving one month notice or payment in lieu thereof. Similarly, the appointee will be required to give one month notice to KRCL for termination of contract or payment of one month remuneration.

5. Selected candidates will be required to execute agreement and indemnity bond of Rs. 50,000/- in favour of Konkan Railway Corporation Limited on Rs. 100/- stamp paper to serve the Company for the period specified in the subsequent para below or any further extended period on Rs.100/- stamp paper.

6. The candidate selected for the above contractual agreement shall not be absorbed in KRCL regular service. The candidate therefore, shall not have right to claim for permanent absorption in KRCL and shall be required to give an undertaking in writing to KRCL to that effect.

7. The selected candidate shall be paid the remuneration as mentioned herein above and shall not be eligible or entitled to any other benefit or allowance. Further, on engagement, he/she should also attend emergencies and other calls of duties, as demanded and expected, during their day to day activities.

8. In the event the appointee is found involved in undesirable activities such as embezzlement, unlawful activities (including passing on confidential information of KRCL), unauthorized absence, in-subordination or breach of any of the terms of contract without prejudice to the right to initiate civil/criminal proceedings, the contract appointment shall be terminated.

9. Selected candidates shall use electronic resources of KRCL in strict adherence to the policies and guidelines issued by KRCL from time to time. The email account and user ID's created for official purposes shall always be used in a responsible, effective, ethical and lawful manner. Any misuse of these resources and / or putting the Corporation at risk of any liability based on such misuse shall result in termination of employment and appropriate legal action.

#### **H) The termination of contract and its consequences:-**

(a) In addition to the above conditions, the contract agreement shall be terminated on:-

(i) Completion of last day of contract period or any extended period thereon.

(ii) The breach of any terms of contract of employment by contract employee.

(iii) The last day of the one month notice period of termination issued by either side or payment in lieu thereof by either party.

(b) If any litigation on whatsoever account is initiated by or against KRCL, the cause of which lies in contract period, the presence of contract appointee will be required, even after termination or expiry of the contract agreement.

(c) Upon any premature termination or expiration of contract for any reason, the contract appointee shall return to KRCL any property belonging to KRCL, all tools and plants, documents, any passwords or user ids etc. under his control. This will include all confidential information regarding work, hard and soft copies of documents and information of whatever description of whatever form,

tangible or intangible in his possession, together with copies, notes or summaries of such documents and his own working papers which are derived or based upon such documents.

(d) They will have to clear all their advance(s) or due(s), if any cash or vouchers or if any financial outstanding liabilities etc.

(e) Contract appointee will be responsible for the acts and omission(s) in the course of contractual service during the period and thereafter.

I) The Contract Appointee shall be governed by Indian Laws and shall be subject to the judicial courts in the concerned State.

J) Statutory Income Tax, Professional Tax and other taxes will be deducted at source, as applicable from time to time.

**ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.**

The above terms are broad in nature and only for guidance and are subject to change while entering into agreement at the time of contract appointment.

Date: 15.04.2026

Place: CBD Belapur

**Chief Personnel Officer**

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## APPLICATION FORMAT

EACH ONE OF US IS RESPONSIBLE TO MAKE OUR COUNTRY CORRUPTION FREE  
 SAY NO TO OFFERING OR ACCEPTING BRIBES.

RECRUITMENT NOTIFICATION NO & DATE: CO/P-R/4C/2026 dated 15.04.2026

POST APPLIED FOR: \_\_\_\_\_

Affix passport size  
photo

(Signed A-crossed)

NOTE: Please note that all the columns given below should be filled in.

1	Name of the Candidate Mr/Mrs/Ms	
2	Father's/Husband's name	
3	Full Postal address with pin code	
4	Mobile number	
5	E-mail address	
6	Date of Birth (DD/MM/YYYY)	
7	Age as on 01.01.2026	.....Years.....Months.....Days.
8	Gender: Male/Female	
9	Community:	

**Education Qualification:**

Name of Examination	Year of passing	Name of Board/University	Aggregate % of marks obtained

Other Qualification: \_\_\_\_\_

**Professional Experience:**

Sr. No	Posts Held	From - To	No. of years	Pay scale/ Monthly remuneration	Organization and brief description of job	Any other details

Current place of working, post held and substantive pay level: \_\_\_\_\_

I hereby declare and certify that the above information is true and correct to the best of my knowledge and belief. If any information furnished by me is found to be incorrect /false, my application shall be liable to be rejected and my services are liable to be terminated at any stage, ever if recruited.

**Signature of applicant:** \_\_\_\_\_

List of documents enclosed (Please indicate 'TICK' [√] in the box)

**(NOTE: FAILURE TO ATTACH ANY OF THESE DOCUMENTS MAY RENDER THE APPLICANT INELIGIBLE)**

- a) Self attested copies of certificate in proof of all qualification (As per the qualification specified in Notification)
- b) Self attested copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
- c) Copy of service certificate in support of claims for Ex- servicemen, if any.
- d) Two passport size photographs.
- e) Self attested copy of experience certificate issued by previous employer
- f) Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character.

**I hereby certify that I have read and understood all the instructions regarding the Notification for this Post as given on website [www.konkanrailway.com](http://www.konkanrailway.com)**

Signature of applicant: \_\_\_\_\_

Name of applicant: \_\_\_\_\_

Date:

Place:

1	Name of post:	<b>Assistant Materials Manager (AMM)</b>
2	Required Educational Qualification:	Bachelor's Degree of Engineering in Mechanical / Civil / Electrical / Electronics or its equivalent with minimum 60% marks (equivalent CGPA).  Additional qualification from PGDMM/MBA in Material Management is preferred.
3	Upper age limit as on 01.01.2026	30 Years.
4	Work Experience required:	Three years post qualification experience in Materials Management in an Industrial/ Commercial / Govt. Undertaking.
5	Brief Description of Duties of post:	<ul style="list-style-type: none"> <li>• AMM shall report to Dy. CMM/P and responsible for procurement of USBRL Project related Items and Disposal of Scrap.</li> <li>• Procurement of Items including GeM Procurement, Vendor Registration – New &amp; Renewal, etc.</li> <li>• AMM shall observe the rules and procedures relating to his duties as laid down in MMD circulars and various manuals such as IRS Conditions of Contract, IRS (KR) etc.</li> <li>• AMM shall ensure that all staff working under his/her control are acquainted with the relevant rules and working methods concerning their duties and that they perform their allotted duties efficiently.</li> <li>• AMM should have knowledge of Establishment Rules, General Financial Rules, MII Purchase Policy, Railway Board guidelines issued from time to time, etc.</li> <li>• AMM should be familiar with working on IREPS, purchase policy, Schedule of Powers, Tender Committee Proceedings, operation of Rate Contracts, etc.</li> <li>• Any other works assigned from time to time by the controlling officer and other higher officials.</li> </ul>
a	Essential duties:	AMM shall be responsible for all functions of Materials Management including procurement planning, procurement as per Railway guidelines and also Depot function of receipt accountal and issue of materials. AMM will also have to carry out Scrap disposal.
6	Place of posting and HQ:	Corporate Office/Belapur. (Required to travel at Project site as and when required)
7	Any other details required	<ul style="list-style-type: none"> <li>• Sound knowledge and experience of various areas of working and activities of the concerned department.</li> <li>• Should have Good personality and communication skills, both verbal and written.</li> <li>• Should be good at team leadership with proactive approach.</li> <li>• Should have good knowledge of MS Office &amp; MS Excel.</li> <li>• Must be having capabilities and competence to handle the department.</li> </ul>