



KONKAN RAILWAY CORPORATION LIMITED
MATERIALS MANAGEMENT DEPARTMENT

FORMAT - A

APPLICATION FOR FIRMS INTERESTED FOR ENLISTMENT AS APPROVED VENDORS WITH KRCL FOR SUPPLY – (to be submitted on firm's letterhead)

1.0	Full Name of the firm / company with address of correspondence:		
	a) Tel No.		
	b) Fax No.		
	c) Email ID		
	d) Web site		
1.1	a) Address of Branch Office(s) if applicable:		
	b) Tel No.		
	c) Fax No.		
	d) Email ID		
	e) Web site		
1.2	Name & Contact details duly indicating as Owner / Partner / Director –		
	a) Tel No.		
	b) Fax No.		
	c) Email ID		
2.0	Nature of Firm (Whether Private / Public / Government / Non-Government)		
3.0	For Proprietary concern only :		
	Proprietors name:		
	Details of other Undertaking owned / controlled by the Proprietor	Name of the firm:	Partners / Proprietor / Director:
			% share
4.0	For Partnership concern only:		
	Partner (s) Name	% share	
	1)		
	2)		
	3)		
	4)		
	5)		



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4.1	Name of the partner authorized to sign contractual documents	
4.2	Submit the copy of partnership deed issued by partnership registrar if registered under Indian Partnership Act 1932	
5.0	For Private Limited / Public Limited Concerns only:	
	Managing Director / Whole time Director / Board of Directors / Manager	
5.1	Name & address of the parent / holding Company	
5.2	Submit registration certificate if the firm is registered under the Indian Companies Act 1956.	
6.0	For Manufacturer only:	
	Complete address of works/factory including telephone, fax, email-id	
	a) Brief description of the factory	
	b) Details of plant & machinery	
	c) Details of quality control	
	d) Details of manpower	
	e) List of items manufactured	
	Note: above details to be submitted on separate sheets.	
6.1	Submit the copy of registration certificate if the factory/firm is registered under factory's Act 1948 / under the scope of industries	
6.2	Copies of test certificates for the items manufactured by firm to be submitted in support of their quality product	
6.3	In case the firm do not own the factory but utilized the factory of some other firm for the manufacturer then firm should furnish a valid legal agreement copy	
6.4	Submit ISO 9000 or equivalent certificate if any	
7.0	For Authorized / Accredited Agents only:	
7.1	Complete address of agent including telephone, fax, email-id	
7.2	Name & address of the manufacturers	
7.3	List of items for which authorized (submit details on separate sheet).	
7.4	Submit valid authorizations copy	
7.5	Submit shop establishment certificate	
8.0	For Stockiest only:	
8.1	Complete address of shop & godown including telephone, fax, email-id	
8.2	Submit rent receipt or ownership documents of shop and godown	
8.3	Submit shop establishment certificate	



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	Note: Following information to be submitted by all the applicants:	
9.0	Please state, if you are registered with the following Organizations	
	i. MSME / NSIC	
	ii. Railways	
	iii. Central Govt. Organizations	
	iv. Government e-Marketplace (GeM)	
	v. TReDS platform	
9.1	If registered with any of the above organizations, then indicate organization registration No. and its validity	
9.2	Copy of the registration along with certificate from the concerned organizations that said unit have been registered with them, shall be submitted to register under single point register	
9.3	Indicate Category of Vendors by saying Yes/No and submit documentary proof for the same.	
	Micro Enterprises owned by	
	a) Scheduled Caste	b) Scheduled Tribes
		c) Other than SC / ST
	OR	
	Small Enterprises owned by	
	a) Scheduled Caste	b) Scheduled Tribes
		c) Other than SC / ST
10.0	Sales tax registration details	
	a. State Sales Tax No.	
	b. Central Sales Tax No.	
	c. VAT No.	
11.0	Complete address of firm's banker along with A/C No.	Name of the Bank: Address: A/c. No.
12.0	Income Tax Details last 3 years if paid in the name of company / firm.	
	a) Year	`
	b) Year	`
	c) Year	`
12.1	Latest copy of Income tax return to be enclosed	
13.0	Submit the profit & loss accounts and Balance Sheet duly certified by the C.A. of the past three years.	
14.0	Indicate the turn over details for the past 3 year	
	a) Year	`
	b) Year	`
	c) Year	`



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15.0	Whether digital signature certificate in Class IIIB format in the name of firm has been obtained	Yes / No
16.0	Performance statement of 2 years indicating purchase order no., description of material, order quantity, quantity supplied, delivery period, date of supply and total value should be furnished in a separate sheet duly enclosing purchase order copies whose details are given.	
17.0	State the PL No. of the items / trade group for which the registration is required: 1) 2) 3) 4) 5)	
18.0	DD No..... date..... for `..... issued by (scheduled bankers name)are enclosed (Note: to be enclosed along with application form). Note: No fee or cost of application form is charged from the firm who are already registered with NSIC/DGS&D/Railways. Firm to submit valid registration certificate duly notarized.	
19.0	Declaration	
	I / We do hereby declare that the information furnished in this application form are true to the best of my / our knowledge and also that I / We shall be bound by the acts of my / our duly constituted attorney. All subsequent changes in the constitution or working of a firm, affecting the accuracy of the answers now given shall be promptly communicated. I / We do hereby confirm that I / We have read the conditions Governing Railway contracts as amended from time to time would abide by these conditions in all respects. <p style="text-align: right;">(Signature of Proprietor/Partner(s)/Manager(s) etc.)</p>	
20.0	We are submitting this application form on a letterhead along with all necessary documents and DD under covering letter addressed to Controller of Stores, Konkan Railway <p style="text-align: right;">(Signature of Proprietor/Partner(s)/Manager(s) etc.)</p> Place: Dated:	