

KONKAN RAILWAY CORPORATION LIMITED

NOTIFICATION No.CO/P-R/07/2014

Konkan Railway Corporation Limited, a Public Sector Undertaking under Ministry of Railways, invites application from dynamic, experienced and highly motivated Executives having experience of working with organizations or other reputed industries at mid-management level on direct recruitment /absorption for the post mentioned below.

Sr. No	Category	CDA	No. of posts	Upper Age limit as on 01.01.2015	Eligibility Criteria for Recruitment /Immediate Absorption
01	Dy. General Manager (Finance)	PB3 Rs. 15600 to 39100 with GP Rs. 7600/-.	5, (UR-02, OBC-01, SC-01 and ST-01)	55 Years	Details shown below.

The number of vacancies shown above is tentative and may undergo change.

Candidates should ensure that they see the Instructions, eligibility and other details of the notification on www.konkanrailway.com under the link Vacancy->Current->Notifications. Applications in prescribed format as given at the above link and completed in all respects along with enclosures and **clearly mentioning the above Notification No. and Post applied for** should reach this office at Belapur Bhavan, Plot No. 6, Sec-11, CBD Belapur, Navi Mumbai--400614 on or before **17:30hrs. of 31.12.2014. Incomplete Application forms or the applications not accompanied by the required documents will be rejected and no correspondence on the same shall be entertained.**

Date: 19.11.2014

Place: Belapur

Chief Personnel Officer

KONKAN RAILWAY CORPORATION LIMITED

APPLICATION FORM

**EACH ONE OF US IS RESPONSIBLE TO MAKE OUR COUNTRY
CORRUPTION-FREE –SAY NO TO OFFERING OR ACCEPTING BRIBES**

Latest Passport
size (Not more
than 6 months
old) Photograph
of the
Candidate

RECRUITMENT NOTIFICATION NO.: _____

CATEGORY APPLIED FOR: _____

**NOTE : PLS NOTE THAT ALL THE COLUMNS GIVEN BELOW SHOULD
BE FILLED.**

(To be self attested)

01. Name of the Candidate:
Mr/Mrs/Ms. _____

02. Father's Name:
Mr. _____

03. Full postal address for communication:

_____ Pin code _____

Tel. No.: _____ Mobile No.: _____ Email: _____

04. Date of Birth (as on 01-01-2015): Year: _____ Days _____ Month _____ Year _____

05. Sex : Male / Female

06. Caste : SC / ST / OBC / General (strike out which is not applicable)

07. Educational Qualification:

(i)

Year of Passing	Name of Exam	Name of Board/University	Percentage of Marks obtained

(ii) Details of other qualifications, if any: _____

(iii) Details of Scholarship/Awards received, if any: _____

08. Work Experience:

Sr.No	Post held	Year (From – to)	Pay Scale	Brief description of job

09. Computer Proficiency: _____

10. Details of the family member, who is already employed in KRCL (if any)

I hereby declare and certify that the above information is true and correct to the best of my knowledge. If any information furnished by me is found to be incorrect /false, my application is liable to be rejected/my services are liable to be terminated at any stage, if recruited. I agree to abide by the Rules and Regulation of KRCL.

Date: _____

Place: _____

Signature of the applicant

List of documents enclosed (Please indicate 'TICK' [√] in the box)

(NOTE: FAILURE TO ATTACH ANY OF THESE DOCUMENTS WILL RENDER THE APPLICANT LIABLE FOR REJECTION)

1. Attested copies of certificate in proof of qualification
(As per the qualification specified in Instruction Sheet)
2. Attested copy of Proof of Date of Birth
3. Attested copy of caste certificate in the format required for Central
Government Employment (in case of SC/ST/OBCs)
4. Two attested passport size photographs.
5. Attested copy of all documents regarding experience last served and others

I hereby certify that I have read and understood all the instructions regarding the Notification for the above post and job description given on website www.konkanrailway.com

Signature of Applicant)

Selection Process & other conditions:

- a) **Eligibility:**
Group-A Officers working in JAG level in grade Rs.15600-39100 (Grade pay-Rs.7600) are eligible to apply. Group "A" officers with a minimum of 6 years in Gr-'A' service and working in Sr.Scale are also eligible to apply.
OR
Gr-B Government Officers in Accounts with minimum 10 years of service in Gr-B service are eligible to apply.
OR
PSU officers working in DGM level (E4) in pay scale Rs.29100-54500 are eligible to apply. PSU Executives working in Manager level (E3) in pay scale Rs. 24900-50500 for 4 years or more are also eligible to apply. The total years in the executive service should be 10 years or more. The applicants previous experience as government officers if any, will also be considered for reckoning duration of service.
OR
Private Sector Candidate: The executives working in Project/Industrial Establishments/Private Corporation with 12 years experience at Executive level may also apply.
- b) **Qualification:** Candidates applying should have:
i) IRAS candidates with requisite pay scale and experience as mentioned above.
ii) Group 'B' Government officer in Accounts with requisite pay scale and experience as mentioned above.
iii) PSU service / Private Sector requisite service and experience with as mentioned above and minimum qualification of CA/ICWAI/MBA(Finance).
- c) The maximum age of the applicant for recruitment /absorption in the above post shall be **55 (Fifty)** Years as on 01.01.2015.
- d) **Mode of Selection: KRCL intend calling about 5 times the number of candidates than the number of vacancies based on their suitability for the job. The specific dates for Interview will be intimated along with the list of short listed candidates through our websites.**
Note: Names of short listed candidates will be put up on our official website www.konkanrailway.com. Candidates are required to go through the KRCL website and appear for the Interview accordingly along with original copies of testimonials. Court of jurisdiction for any dispute will be Mumbai.
- e) **Pattern of Selection:**
Candidates will be shortlisted for the Interview and candidates will be called totaling five times the number of vacancies. Weight age will be given to the applicants based on additional experience, additional qualifications and proficiency in Computer applications/knowledge. The shortlisted candidates would be required to give presentation on their working areas what they know about KRCL and their expected job profile.

- f) The candidates should submit their applications through proper channel with NOC. Advance copy of the application may be accepted. The candidate should request their parent organization to forward **Annual Performance Appraisal Reports** for preceding **04** years (i.e 2013-14, 2012-13, 2011-12, 2010-11) along with the application to Konkan Railway Corporation Limited. Joining date should not be more than 90 days from the date selection is confirmed.
- g) In cases where No Objection Certificate/forwarded application/**Annual Performance Appraisal Reports** is not received from the employer before the interview, the candidate may be provisionally interviewed based on self-certified copies of **Annual Performance Appraisal Report** for the preceding 04 years from the candidates and can be provisionally selected, subject to receipt of letter of acceptance of resignation from the competent authority in parent organization before joining Konkan Railway Corporation Limited.
- h) **Job Description:** The selected candidate would be required to look after any or a combination of the following areas:

Finance (Establishment), Finance (Expenditure), Traffic Accounts, Project Finance, Internal Audit, Fund /Cash Management, Preparation and compilation of Books of Accounts and Periodical Financial Reports and/ or any other related job(s) as assigned by the Management.

Perks and Allowance: HRA/Leased Accommodation, **Medical Facility as per the extant rules of KRCL.**

Place of Posting: Anywhere in the projects/offices of the Corporation including Corporate Office of KRCL at Belapur, Navi Mumbai.

How to Apply: Candidates satisfying the conditions of eligibility may submit their application in the prescribed format. The candidates are advised to strictly follow the application format and the same may be downloaded from Konkan Railway Corporation Limited website at www.konkanrailway.com and fill-up the same. The application should be properly signed. Application form complete in all respects should be sent to the following address.

Assistant Personnel Officer (Recruitment), Konkan Railway Corporation Ltd, Plot No.6, Belapur Bhavan, Sec-11, CBD Belapur, Navi Mumbai-400614.

Instructions:

- i) Application should be sent on A4 size paper as per the prescribed format only. However, candidates submitting more than one application for the same post will be summarily rejected.
- ii) Certificates for proof of age and educational/professional qualifications should be attached with the application.

iii) Application not submitted in the prescribed format will be summarily rejected. Candidates may keep photo copy of application sent for future record.

iv) Candidature will be cancelled at any stage of recruitment process or after recruitment/joining, in case any information provided by the candidate is found to be false or is not found to be in conformity with the eligibility criteria mentioned in this advertisement.

v) Management decision on selection will be final and no correspondence will be entertained from or on behalf of unsuitable candidates.

vi) The envelope containing the application should be super scribed "**Application for the post of Dy. General Manager (Finance) 2014**". One envelope should contain only one application.

vii) To and fro complementary pass (AC 2-tier) will be issued to the shortlisted candidates to attend the interview.

Last date for receipt of application: 17:30 hrs. of 31.12.2014.

Note: ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.